

**South Country Library**  
**BOARD OF TRUSTEES MEETING**  
**December 18, 2025**  
**MINUTES**

**I. CALL TO ORDER**

G. Marschall called the meeting to order at 7:01 PM.

Present: G. Marschall, C. Walsh, M. Falkowitz, N. Marr, J. Neal, R. Crawford, A. Wilkins Robinson  
(arrived at 7:03)

Administration- K. Sembler, P. O'Leary

2 staff members in the audience

No members of the public in attendance

**II. Remarks from the Audience**

**III. Approval of the Minutes of the November 20, 2025 Monthly Board Meeting.**

Motion to approve the Minutes of the November 20, 2025 meeting. (C. Walsh, M. Falkowitz,  
Unanimous)

**IV. Report of the Treasurer**

**A. Balance Sheets**

1. General Fund \$2,603,885.

2. Capital Fund \$2,739,382.93

3. Endowment Fund \$39,230.11

**B. Operating Warrants**

G. Marschall stated that the treasurer's report be placed on file for audit.

**V. Report of the Administrators**

Downloadable milestone, HVAC project update, roof construction grant status, and concern about our status as a passport acceptance facility were among the items discussed.

Motion to approve the Report of the Administrators. (M. Falkowitz, J. Neal, Unanimous)

**VI. Report of the Committees:**

A. Budget & Finance- Will meet January 5 to discuss proposed budget.

B. Buildings & Grounds- no report.

C. Personnel- no report.

## VII. Old Business

### A. Treasury Bill

Motion to approve reinvesting \$1,000,000. of Capital Funds into another 6 month Treasury Bill. (J. Neal, N. Marr, Unanimous)

## VIII. New Business

### A. Hubbard Fund Request

Motion to approve the Pokémon Day Hubbard Fund Request, for an amount not to exceed \$300. (M. Falkowitz, A. Robinson, Unanimous)

### B. Workers Compensation and Employers Liability Insurance Renewal

Motion to approve the policy renewal at an estimated cost of \$9,072. (R. Crawford, J. Neal, Unanimous)

### C. Insulation Proposal

Motion to approve the proposal from Island Mechanical Insulation at a cost of \$14,000. (M. Falkowitz, R. Crawford, Unanimous)

## IX. Other-

### X. Remarks from the Audience

### XI. Executive (if needed)

### XI. Adjournment

Motion to adjourn the meeting at 7:19 pm. (J. Neal, A. Robinson, Unanimous)