

**South Country Library**  
**BOARD OF TRUSTEES MEETING**  
**August 21, 2025**  
**MINUTES**

I. CALL TO ORDER

G. Marschall called the meeting to order at 7:01 PM.

Present: G. Marschall, C. Walsh, M. Falkowitz, ~~N. Marr~~, J. Neal, R. Crawford, ~~A. Wilkins Robinson~~

Absent with notice: A. Wilkins Robinson

Absent: N. Marr

Administration- K. Sembler, P. O'Leary

1 staff member in the audience

No members of the public in attendance

II. Remarks from the Audience

III. Approval of the Minutes of the July 17, 2025 Monthly Board Meeting.

Motion to approve the Minutes of the July 17, 2025 meeting. (M. Falkowitz, C. Walsh, Unanimous)

IV. Report of the Treasurer

A. Balance Sheets

1. General Fund \$2,984,268.24

2. Capital Fund \$2,787,604.55

3. Endowment Fund \$19,230.11

B. Operating Warrants

G. Marschall stated that the treasurer's report be placed on file for audit.

V. Report of the Administrators

NYS Construction Grant, partition wall update and outreach were among the items discussed.

Motion to approve the Report of the Administrators. (J. Neal, M. Falkowitz, Unanimous)

## VI. Report of the Committees:

- A. Budget & Finance- No report.
- B. Buildings & Grounds- No report.
- C. Personnel- No report.

## VII. Old Business

### A. Treasury Bills

1. Motion to approve investing \$105,000. from the Hubbard Fund into another 26- week Treasury Bill purchased through Treasury Direct. (M. Falkowitz, C. Walsh, Unanimous)
2. Motion to approve re-investing \$1,000,000. from the General Fund into another 26-week Treasury Bill purchased through Treasury Direct. (J. Neal, M. Falkowitz, Unanimous)

## VIII. New Business

### A. Insurance Renewal

Motion to approve the renewal of our Property/Liability, Cyber, Umbrella and Directors & Officers policy at a cost of \$27,864.90. (R. Crawford, M. Falkowitz, Unanimous)

### B. Commitment of Bequest

Motion to deposit the bequest of \$20,000 from Cynthia L. Monroe into the Endowment Fund. One-half of these funds (\$10,000) would be committed to a new line: 4200 Fund Balance- Staff Appreciation- Committed. (J. Neal, C. Walsh, Unanimous)

### C. HVAC Proposal for Phase 2

Motion to approve Thermal Solutions HVAC proposal at a cost of \$291,000. (M. Falkowitz, C. Walsh, Unanimous)

### D. Transfer Committed Funds

Motion to approve transferring \$215,000 from Fund 4032 New Roof/ Solar, to Fund 4020 HVAC System. Fund 4032 would then be closed. (J. Neal, C. Walsh, Unanimous)

E. NYS Construction Grant

Motion to approve the application to apply for a New York State Construction Grant for the HVAC Phase 2 Replacement Project. (M. Falkowitz, C. Walsh, Unanimous)

IX. Other-

X. Remarks from the Audience

XI. Executive

XII. Adjournment

Motion to adjourn the meeting at 7:40 pm. (R. Crawford, M. Falkowitz, Unanimous)