

**South Country Library**  
**BOARD OF TRUSTEES MEETING**  
**May 16, 2024**  
**MINUTES**

I. CALL TO ORDER

G. Marschall called the meeting to order at 7:01 PM.

Present: G. Marschall, C. Walsh, M. Falkowitz, L. Kuehn, N. Marr, J. Neal, R. Crawford

Administration- K. Sembler, P. O'Leary

2 Staff Members in the Audience

1 Member of the Public in Attendance

II. Remarks from the Audience

1. Oath of Office (G. Marschall, M. Falkowitz, C. Walsh)
2. Signing of the Trustee Ethics & Conflict of Interest form (all Trustees)
3. Nominating Committee presents slate of officers for vote:

President- Geoffrey Marschall  
Vice President- Mary Falkowitz  
Secretary- Lorraine Kuehn  
Treasurer- Cecelia Walsh

J. Neal made a motion, seconded by L. Kuehn to approve the slate of officers as presented by the Nominating Committee. The motion passed unanimously.

4. Committee Assignments:
  - a. Budget & Finance (standing committee) –C. Walsh, M. Falkowitz
  - b. Buildings & Grounds (standing committee) –L. Kuehn, R. Crawford
  - c. Personnel (standing committee) –N. Marr, J. Neal
  - d. Nominating (special committee) J. Neal, M. Falkowitz
  - e. Long Range Planning (special committee) R. Crawford, J. Neal

III. APPROVAL OF THE MINUTES OF THE April 18, 2024 Board Meeting.

C. Walsh made a motion to approve the Minutes of the April 18, 2024 Board meeting, seconded by N. Marr. The motion passed unanimously.

IV. Report of the Treasurer

A. Balance Sheets

1. General Fund -\$ 3,969,954.42
2. Capital Fund - \$2,330,629.52
3. Endowment Fund – \$20,503.94
4. Hubbard Fund-\$98,822.30

B. Operating Warrants

G. Marschall stated that the treasurer's report be placed on file for audit.

V. Report of the Administrators

The Library was chosen by Assemblyman Joe DeStefano to receive \$20,000 in bullet aid, landscaping donation, and building issues were among the items discussed.

J. Neal made a motion to approve the Report of the Administrators, seconded by C. Walsh. The motion passed unanimously.

VI. Report of the Committees:

- A. Budget & Finance- No report.
- B. Buildings & Grounds-No report.
- C. Personnel- No report.

VII. Old Business-

VIII. New Business-

A. Audit Proposal

M. Falkowitz made a motion, seconded by R. Crawford to approve the proposal from Baldessari & Coster for the annual audit at a cost not to exceed \$12,250. The motion passed unanimously.

B. Equal Employment Opportunity Statement

N. Marr made a motion, seconded by J. Neal to reapprove the Equal Employment Opportunity Statement. The motion passed unanimously,

C. Public Relations Policy

L. Kuehn made a motion, seconded by N. Marr to reapprove the Public Relations Policy. The motion passed unanimously,

IX. Other-

X. Remarks from the Audience

XI. Executive (if needed)

XII. Adjournment

J. Neal made a motion to adjourn the meeting at 7:40 pm, seconded by C. Walsh. The motion passed unanimously.