

**South Country Library**  
**BOARD OF TRUSTEES MEETING**  
**December 21, 2023**  
**MINUTES**

I. CALL TO ORDER

G. Marschall called the meeting to order at 7PM.

Present: G. Marschall, C. Walsh, M. Falkowitz, ~~L. Kuehn~~, N. Marr, J. Neal, R. Crawford

Administration- K. Sembler, P. O'Leary

Absent: L. Kuehn

One Staff Members in the Audience

No Members of the Public in Attendance

II. Remarks from the Audience

III. Approval of the Minutes of the November 16, 2023 Board Meeting

M. Falkowitz made a motion, seconded by C. Walsh to approve the Minutes of the November 16, 2023 Board Meeting. The motion passed unanimously.

IV. Report of the Treasurer

1. Balance Sheets

A. General Fund - \$5,036,621.74

B. Capital Fund - \$2,315,783.23

C. Endowment Fund – \$15,777.59

2. Operating Warrants

G. Marschall stated that the treasurer's report be placed on file for audit.

V. Report of the Administrators

Budget and Trustee Election, Outreach and building issues were among the items discussed.

J. Neal made a motion to approve the Report of the Administrators, seconded by C. Walsh. The motion passed unanimously.

#### VI. Report of the Committees:

A. Budget & Finance- Will be meeting on January 8, 1pm on Zoom to discuss the proposed 2024-2025 operating budget.

B. Buildings & Grounds- No report.

C. Personnel- No report.

#### VII. Old Business-

##### A. Patron Conduct Policy

M. Falkowitz made a motion, seconded by R. Crawford to approve the Patron Conduct Policy. The motion passed unanimously.

#### VIII. New Business-

##### A. Workers Compensation Policy

J. Neal made a motion, seconded by C. Walsh to approve the Workers Compensation Policy with Utica Insurance at a cost of \$9,136.00. The motion passed unanimously.

##### B. Desks

M. Falkowitz made a motion, seconded by N. Marr to approve the purchase of 2, 3Branch Kurve Figure 8 Desks. The expenditure will be paid using the Interior Space Renovation budget. The motion passed unanimously.

##### C. Long Range Plan Progress Report

#### IX. Other-

##### X. Remarks from the Audience

##### XI. Executive

##### XII. Adjournment

M. Falkowitz made a motion to adjourn the meeting at 7:19 pm, seconded by J. Neal. The motion passed unanimously.