

## **BULLETIN BOARD POLICY**

**Approved by Board on 1-18-24**

As a center for information, the Library will cooperate with government and local non-profit civic, cultural, recreational, and educational organizations by displaying their materials on the community bulletin board in the front lobby, if the following criteria are met:

- Exhibit materials to be displayed must be submitted for approval to the Library and are subject to review by the Director or their designee. Items posted without prior approval will be removed.
- Due to limited display space, the Library reserves the right to determine the appropriate size, number, location of materials and the duration of posting. Priority will be given to materials that are either Library-related or locally relevant to residents of the South Country district.
- The Library will regularly update the bulletin board and items will be added and removed as needed. Items left at the Library for display will not be returned whether they have been displayed or not.
- With the exception of notices regarding lost persons or pets, materials that promote projects, programs or events of a personal (yard sales, etc) or commercial nature may not be posted at or distributed in the Library.
- No organization or individual shall be permitted to display or exhibit any materials that advocate the election or defeat of any candidate for office, or that advocate any affirmative or negative vote for or against any proposition.
- Materials should be dated and must contain contact information.
- The Library assumes no responsibility for the content of the notices or materials, nor for the possible damage or theft of materials. Posting does not imply an endorsement by the Library.