

South Country Library
BOARD OF TRUSTEES MEETING
August 17, 2023
MINUTES

I. CALL TO ORDER

G. Marschall called the meeting to order at 7:01 PM.

Present: G. Marschall, C. Walsh, M. Falkowitz, L. Kuehn, ~~N. Marr~~, J. Neal, R. Crawford

Administration- K. Sembler, P. O'Leary

Absent with Notice- N. Marr

Two Staff Members in the Audience

No Members of the Public in Attendance

II. Remarks from the Audience

III. Approval of the Minutes of the July 20, 2023 Board Meeting.

J. Neal made a motion to approve the Minutes of the July 20, 2023 Board meeting, seconded by M. Falkowitz. The motion passed unanimously.

IV. Report of the Treasurer

1. Balance Sheets

A. General Fund - \$6,072,921.77

B. Capital Fund - \$2,315,783.23

C. Endowment Fund – \$15,753.88

2. Operating Warrants

G. Marschall stated that the treasurer's report be placed on file for audit.

V. Report of the Administrators

Financial issues and outreach events were among the items discussed.

L. Kuehn made a motion to approve the Report of the Administrators, seconded by C. Walsh. The motion passed unanimously.

VI. Report of the Committees:

- A. Budget & Finance- No report
- B. Buildings & Grounds- No report
- C. Personnel- No report

VII. Old Business-

VIII. New Business-

A. NYLA Conference Request

J. Neal made a motion, seconded by M. Falkowitz to approve the director's request to attend the New York Library Association's Annual Conference, at a cost to not exceed \$1600. The motion passed unanimously.

B. Insurance Renewal

M. Falkowitz made a motion, seconded by C. Walsh to approve the By the Cover insurance renewal at a cost of \$24,296. The motion passed unanimously.

C. Duct Cleaning Proposals

J. Neal made a motion, seconded by C. Walsh to approve Cunningham's proposal at a cost of \$16,850. The motion passed unanimously.

D. Capital Asset Depreciation Report

L. Kuehn made a motion, seconded by M. Falkowitz to approve the Capital Asset Depreciation Report. The motion passed unanimously.

E. Librarian Trainee/ Librarian 1 Starting Salaries

J. Neal made a motion, seconded by C. Walsh to raise the Librarian Trainee starting salary to \$47,010.60 and the Librarian I starting salary to \$54,017.60 and allow the Director to make the necessary salary adjustments to other staff members based on the new starting salaries. The motion passed unanimously.

IX. Other

X. Remarks from the Audience

XI. Executive

XII. Adjournment

R. Crawford made a motion to adjourn the meeting at 7:23 pm, seconded by M. Falkowitz. The motion passed unanimously.