

South Country Library
BOARD OF TRUSTEES MEETING
June 15, 2023
MINUTES

I. CALL TO ORDER

G. Marschall called the meeting to order at 7:01 PM.

Present: G. Marschall, C. Walsh, M. Falkowitz, L. Kuehn, N. Marr, J. Neal, R. Crawford

Administration- K. Sembler, P. O'Leary

One Staff Member in the Audience

No Members of the Public in Attendance

II. Remarks from the Audience

III. APPROVAL OF THE MINUTES OF THE May 18, 2023 Board Meeting.

N. Marr made a motion to approve the Minutes of the May 18, 2023 Board meeting, seconded by C. Walsh. The motion passed unanimously.

IV. Report of the Treasurer

1. Balance Sheets

A. General Fund - \$3,514,710.79

B. Capital Fund - \$2,276,116.23

C. Endowment Fund – \$15,675.88

2. Operating Warrants

G. Marschall stated that the treasurer's report be placed on file for audit.

V. Report of the Administrators

Newsletter redesign, recent security incidents and Summer Reading Clubs were among the topics discussed.

M. Falkowitz made a motion to approve the Report of the Administrators, seconded by J. Neal. The motion passed unanimously.

VI. Report of the Committees:

- A. Budget & Finance- No report.
- B. Buildings & Grounds- No report.
- C. Personnel- No report.

VII. Old Business-

VIII. New Business-

A. School District Agreement

L. Kuehn made a motion, seconded by C. Walsh to approve the 2023- 2028 School District Agreement. The motion passed unanimously.

B. Budget Reallocation

J. Neal made a motion, seconded by M. Falkowitz to approve reallocating the following amounts from the 2023- 2024 budget:

Transfer \$5,000 from the Technical Equipment budget line and \$500 from the Health Insurance line to the Publicity & Printing budget line and also transfer \$1,300 from the Health Insurance budget line to the Telephone/Cable line. The motion passed unanimously.

C. Hubbard Funds at Suffolk Federal Credit Union

C. Walsh made a motion, seconded by M. Falkowitz to approve closing account #0104 – Hubbard Savings at the Suffolk Credit Union Account #2138810 and open a Savings Account at Chase Bank for \$90,000.00 of the Hubbard Fund money and a checking account at Chase Bank for the Balance of the funds. The motion passed unanimously.

D. Staff Health & Wellness Initiatives

J. Neal made a motion, seconded by M. Falkowitz to approve the following: allowing staff to attend Library programs on work time, a to-be-determined Library closure for a staff Professional Development Day and Wellness Breaks. The motion passed with 6 for and 1 opposed (Kuehn).

E. Personal Appearance Revision

M. Falkowitz made a motion, seconded by J. Neal to reapprove the Personal Appearance Policy. The motion passed with 6 for and 1 opposed (Kuehn).

F. Telecommuting Policy Revision

M. Falkowitz made a motion, seconded by J. Neal to reapprove the Telecommuting Policy. The motion passed with 6 for and 1 opposed (Kuehn).

G. HVAC Proposal

L. Kuehn made a motion, seconded by N. Marr to approve the HVAC Proposal from Thermal Solutions at a cost of \$8,600. The motion passed unanimously.

IX. Other-

X. Remarks from the Audience

XI. Executive (if needed)

XII. Adjournment

C. Walsh made a motion to adjourn the meeting at 7:29 pm, seconded by R. Crawford. The motion passed unanimously.