

South Country Library
BOARD OF TRUSTEES MEETING
January 19, 2023
MINUTES

I. CALL TO ORDER

G. Marschall called the meeting to order at 7:01 PM.

Present: A. Kamran, S. Binnington, G. Marschall, C. Walsh, M. Falkowitz, L. Kuehn (Arrived at 7:11),
N. Marr

Administration- K. Sembler, P. O'Leary

3 Staff Members in the Audience

No members of the Public in Attendance

II. Remarks from the Audience

III. APPROVAL OF THE MINUTES OF THE December 15, 2022 Board Meeting.

C. Walsh made a motion to approve the Minutes of the December 15, 2022 Board meeting, seconded by A. Kamran. The motion passed unanimously.

IV. Report of the Treasurer

1. Balance Sheets

A. General Fund - \$4,536,184.52

B. Capital Fund - \$2,589,181.23

C. Endowment Fund – \$15,133.46

2. Operating Warrants

G. Marschall stated that the treasurer's report be placed on file for audit.

V. Report of the Administrators

HVAC updates, along with NYS mandated Trustee training were among the topics discussed.

M. Falkowitz made a motion to approve the Report of the Administrators, seconded by A. Kamran. The motion passed unanimously.

VI. Report of the Committees:

A. Budget & Finance- Presents proposed 2023-2024 Operating Budget.

A. Kamran made a motion, seconded by C. Walsh to approve the budget as presented and authorizes the Director to adjust the budget, if necessary, when entering the figures in the software provided by NYS to make sure the tax appropriation comes in under the tax cap. The motion passed unanimously.

B. Buildings & Grounds- No report

C. Personnel- No report

VII. Old Business-

A. Coil Replacement

M. Falkowitz made a motion, seconded by S. Binnington to approve Thermal Solutions proposal to replace the damaged coil for \$13,020.00, which includes expedited shipping, materials and labor for the repair. The motion passed unanimously.

VIII. New Business-

A. HVAC Proposal

M. Falkowitz made a motion, seconded by L. Kuehn to approve Thermal Solutions proposal at a cost of \$342,000.00 to replace the south side building HVAC equipment to a VRF heat pump system. The motion passed unanimously.

B. Employee Handbook Revision

S. Binnington made a motion, seconded by C. Walsh to update the Employee Categories section of the Employee Handbook, to say no more than 25 hours for part-timers. The motion passed unanimously.

IX. Other

X. Remarks from the Audience

XII. Adjournment

S. Binnington made a motion to adjourn the meeting at 7:41 pm, seconded by C. Walsh. The motion passed unanimously.