

**South Country Library**  
**BOARD OF TRUSTEES MEETING**  
**May 19, 2022**  
**MINUTES**

I. CALL TO ORDER

G. Marschall called the meeting to order at 7 PM.

Present: A. Kamran, S. Binnington, G. Marschall, C. Walsh, M. Falkowitz, L. Kuehn, ~~N. Marr~~

Absent with Notice: N. Marr

3 Staff Members in the Audience

No Members of the Public in Attendance

II. Remarks from the Audience: None

- I. Welcome New Trustee
  - a. Oath of Office (L. Kuehn)
  - b. Signing of the Trustee Ethics & Conflict of Interest form (all Trustees)
- II. Nominating Committee presents slate of officers for vote:
  - President- Geoffrey Marschall
  - Vice President- Annelies Kamran
  - Secretary- Lorraine Kuehn
  - Treasurer- Cecelia Walsh

A. Kamran made a motion, seconded by C. Walsh to approve the slate of officers as presented by the Nominating Committee. The motion passed unanimously.

- III. Committee Assignments:
  - a. Budget & Finance (standing committee) C. Walsh, A. Kamran, M. Falkowitz
  - b. Buildings & Grounds (standing committee) S. Binnington, L. Kuehn
  - c. Personnel (standing committee) M. Falkowitz, N. Marr
  - d. Nominating (special committee) C. Walsh, A. Kamran
  - e. Long Range Planning (special committee) S. Binnington, A. Kamran

III. APPROVAL OF THE MINUTES OF THE April 28, 2022 Board Meeting.

C. Walsh made a motion to approve the Minutes of the April 28, 2022 Board meeting, seconded by S. Binnington. The motion passed with two abstentions (Kamran, Kuehn).

#### IV. Report of the Treasurer

##### 1. Balance Sheets

A. General Fund - \$2,816,075.93

B. Capital Fund - \$1,289,181.23

C. Endowment Fund – \$15,033.46

##### 2. Operating Warrants

G. Marschall stated that the treasurer's report be placed on file for audit.

#### IV. Report of the Administrators

Employee handbook and sale updates were among the items discussed.

M. Falkowitz made a motion to approve the Report of the Administrators, seconded by A. Kamran. The motion passed unanimously.

#### VI. Report of the Committees:

A. Budget & Finance- No report

B. Buildings & Grounds- No report

C. Personnel- No report

#### VII. Old Business-

#### VIII. New Business-

##### A. Audit Proposal

C. Walsh made a motion to approve the proposal from Baldessari & Coster for the annual audit at a cost not to exceed \$11,500. seconded by S. Binnington. The motion passed unanimously.

##### B. Check Signing Policy

C. Walsh made a motion to reapprove the Check Signing Policy, seconded by A. Kamran. The motion passed unanimously.

C. Audit Policy

M. Falkowitz made a motion, seconded by A. Kamran to reapprove the Audit Policy. The motion passed unanimously.

D. Hubbard Fund Policy

S. Binnington made a motion, seconded by C. Walsh to reapprove the Hubbard Fund Policy. The motion passed unanimously.

IX. Other-

X. Remarks from the Audience- None

XII. Adjournment

- A. Kamran made a motion to adjourn the meeting at 7:21 pm, seconded by M. Falkowitz. The motion passed unanimously.