

**South Country Library
BOARD OF TRUSTEES MEETING
November 18, 2021
MINUTES**

I. CALL TO ORDER

J. Neal called the meeting to order at 7 PM.

Present: J. Neal, A. Kamran, S. Binnington, G. Marschall, C. Walsh, M. Falkowitz, J. Johnson

Absent with notice: S. Binnington

3 staff members in the audience

No members of the Public in attendance:

II. Remarks from the Audience:

None

III. APPROVAL OF THE MINUTES OF THE October 21, 2021 Board Meeting.

A. Kamran made a motion to approve the Minutes of the October 21, 2021 Board meeting, seconded by C. Walsh. The motion passed unanimously.

IV. Report of the Treasurer

1. Balance Sheets

A. General Fund - \$4,941,850.79

B. Capital Fund - \$349,181.23

C. Endowment Fund – \$13,765.71

2. Operating Warrants

J. Neal stated that the treasurer's report be placed on file for audit.

V. Report of the Administrators

Trustee training, the Call for Nominations and the Library charter were among the items discussed.

G. Marschall made a motion to approve the Report of the Administrators, seconded by J. Johnson. The motion passed unanimously.

VI. Report of the Committees:

A. Budget & Finance- No report

B. Buildings & Grounds- No report

C. Personnel- No report

VII. Old Business-

VIII. New Business-

A. Emergency Response Plan

M. Falkowitz made a motion, seconded by C. Walsh to approve the Emergency Response Plan. The motion passed unanimously.

B. SCLS Budget

A. Kamran made a motion, seconded by C. Walsh to approve Suffolk Cooperative Library System's 2022 Operating Budget. The motion passed unanimously.

C. SCLS Trustee Candidate

C. Walsh made a motion, seconded by J. Johnson to vote for Harold Trabold to fill a term beginning January 5, 2022 – December 31, 2024. The motion passed unanimously.

D. COVID 19 Booster Shot

G. Marschall made a motion, seconded by M. Falkowitz to approve staff receiving 4 hours of paid time off upon receiving their COVID 19 booster shot in 2021 or 2022. The motion passed unanimously.

IX. Other-

X. Executive– To discuss the employment history of an employee.

XI. Adjournment

G. Marschall made a motion to adjourn the meeting at 8 pm, seconded by A. Kamran. The motion passed unanimously.