

**South Country Library
BOARD OF TRUSTEES MEETING
September 16, 2021
MINUTES**

I. CALL TO ORDER

J. Neal called the meeting to order at 7:10PM.

Present: J. Neal, A. Kamran, S. Binnington, G. Marschall, C. Walsh, ~~M. Falkowitz~~, J. Johnson

Absent with notice: M. Falkowitz

Three Staff Members in the Audience

No Members of the Public in Attendance

II. Remarks from the Audience: None

III. APPROVAL OF THE MINUTES OF THE August 19, 2021 Meeting.

G. Marschall made a motion to approve the Minutes of the August 19, 2021 meeting, seconded by A. Kamran. The motion passed unanimously.

IV. Report of the Treasurer

1. Balance Sheets

A. General Fund - \$5,426,824.05

B. Capital Fund - \$349,181.23

C. Endowment Fund – \$13,586.87

2. Operating Warrants

J. Neal stated that the treasurer's report be placed on file for audit.

V. Report of the Administrators

COVID response updates and other items were discussed.

G. Marschall made a motion, seconded by A. Kamran to make effective on October 18, 2021 and until further, it shall be the policy of the Library to require all staff members who do not provide proof of vaccination for COVID-19 will be required to submit to a COVID-19 test once each week, with the parameters for such testing to be determined and implemented by Library Administrators. The motion passed unanimously.

J. Johnson made a motion to approve the Report of the Administrators, seconded by C. Walsh. The motion passed unanimously.

VI. Report of the Committees:

A. Budget & Finance- no report

B. Buildings & Grounds- no report

C. Personnel- no report

VII. Old Business-

VIII. New Business-

A. December 26 and January 2 Sunday Closures

A. Kamran made a motion, seconded by G. Marschall for the Library to close on December 26 and January 2. The motion passed unanimously.

B. Printer and Photocopier Contract

C. Walsh made a motion, to approve the Toshiba maintenance and equipment contract, seconded by S. Binnington. The motion passed unanimously.

C. Common Vote Day

S. Binnington made a motion, seconded by A. Kamran to approve April 5, 2022 as our Library budget vote and Trustee election date. The motion passed unanimously.

IX. Other-

X. Executive (if needed)

XI. Adjournment

S. Binnington made a motion to adjourn the meeting at 7:43PM., seconded by G. Marschall. The motion passed unanimously.