

**South Country Library
BOARD OF TRUSTEES MEETING
November 19, 2020
MINUTES**

I. CALL TO ORDER

J. Neal called the meeting to order at 7:00 PM.

Present: J. Neal, A. Kamran, S. Binnington, G. Marschall, C. Walsh, C. Gagliano, J. Johnson, W.Klaiber

Absent:

Staff Members in the Audience: 3 + library director calling in.

Members of the Public in Attendance: 0

II. Remarks from the Audience:

AL COSTER PRESENTS THE AUDIT

III. APPROVAL OF THE MINUTES OF THE October 15, 2020 meeting.

J. Johnson made a motion to approve the Minutes of the October 15, 2020 meeting, seconded by C. Walsh. The motion passed unanimously.

IV. Report of the Treasurer

1. Balance Sheets

A. General Fund - \$4,571,628.83

B. Capital Fund - \$349,181.23

C. Endowment Fund - \$12,426.87

2. Operating Warrants

J. Neal stated that the treasurer's report be placed on file for audit.

V. Report of the Administrators

Petition for trustees running for reelection can be picked up on Friday, 1/29 and the deadline is March 1st. The Give and Take Food Pantry has been a great success. South Country Library Micro Cluster Plan divides into 3 categories, Yellow (precautionary zone), Orange, (Warning zone) and Red, (lockdown zone). The Library has specific guidelines and plans for each zone.

A. Kamran made a motion to approve the Report of the Administrators, seconded by W. Klaiber. The motion passed unanimously.

VI. Report of the Committees:

A. Budget & Finance- No Report

B. Buildings & Grounds- No Report

C. Personnel- No Report

VII. Old Business- None

VIII. New Business-

A. Decrease Board Size:

S. Binnington made a motion, seconded by G. Marschall to approve decreasing the number of Trustees from 9 to 7. The motion passed unanimously.

B. By-Laws Revision:

A. Kamran made a motion, seconded by C. Walsh to approve amending the By-Laws to reflect the change in Trustees. The motion passed unanimously.

C. Public Access to Records Policy:

G. Marschall made a motion, seconded by J. Johnson to approve amending the policy. The motion passed unanimously.

D. Staff Appreciation:

S. Binnington made a motion, seconded by W. Klaiber to approve, an amount not to exceed \$650.00, to cover the cost of the Staff Appreciation Day. The motion passed unanimously.

IX. Other-None

X. Executive Session

J. Johnson made a motion, seconded by G. Marschall to enter executive session at 7:51 PM, to discuss the proposed acquisition, sale or lease of real property. The motion passed unanimously.

Regular Meeting resumed at 8:10 PM.

XI. Adjournment

S. Binnington made a motion to adjourn the meeting at 8:11 PM., seconded by W. Klaiber . The motion passed unanimously.