

**South Country Library  
BOARD OF TRUSTEES MEETING via Zoom 833 3019 5210  
December 17, 2020  
MINUTES**

**I. CALL TO ORDER**

**J. Neal called the meeting to order at 7 PM.**

**Present: J. Neal, A. Kamran, S. Binnington, G. Marschall, C. Walsh, C. Gagliano, J. Johnson, W. Klaiber**

**Absent:**

**Staff Members in the Audience: 2**

**No Members of the Public in Attendance**

**II. Remarks from the Audience: None**

**III. APPROVAL OF THE MINUTES OF THE November 19, 2020 Meeting and December 7, Special Meeting.**

**J. Johnson made a motion to approve the Minutes of the November 19, 2020 meeting, seconded by C. Gagliano. The motion passed unanimously.**

**W. Klaiber made a motion to approve the Minutes of the December 7, 2020 Special meeting, seconded by A. Kamran. The motion passed unanimously.**

#### **IV. Report of the Treasurer**

##### **1. Balance Sheets**

- A. General Fund - \$4,395,426.30**
- B. Capital Fund - \$349,181.23**
- C. Endowment Fund - \$12,426.87**

##### **2. Operating Warrants**

**J. Neal stated that the treasurer's report be placed on file for audit.**

#### **V. Report of the Administrators**

**Updates and discussion on temporary changes to library operations.**

**C. Walsh made a motion to approve the Report of the Administrators, seconded by A. Kamran. The motion passed unanimously.**

#### **VI. Report of the Committees:**

- A. Budget & Finance- Will met on January 14, 2021.**
- B. Buildings & Grounds- No Report.**
- C. Personnel- No Report.**

#### **VIII. Old Business-**

- A. 20 Station Road**

**C. Gagliano made a motion to accept the purchase offer as presented, seconded by C. Walsh. The motion passed unanimously.**

**IX. New Business-**

**A. Sundays**

**J. Johnson made a motion to remain closed on Sundays January through June, seconded by A. Kamran. The motion passed unanimously.**

**B. Hartford Insurance Renewal Policy**

**S. Binnington made a motion, seconded by W. Klaiber to approve the policy renewal for our Workers Compensation and Employers Liability Policy with Hartford Insurance Company at an estimated cost of \$13,055.00. The motion passed unanimously.**

**C.SCLS Budget**

**A. Kamran made a motion, seconded by G. Marschall to approve Suffolk Cooperative Library System's 2021 Operating Budget. The motion passed unanimously.**

**D. SCLS Trustee Candidate**

**W. Klaiber made a motion, seconded by J. Johnson to vote for Susan Tychnowicz to fill a term that runs from January 6, 2021- December 31, 2021. The motion passed unanimously.**

**E. Internet Use Policy**

**C. Walsh made a motion to revise the Internet Policy, seconded by G. Marschall. The motion passed unanimously.**

**X. Other-**

**XI. Adjournment**

**S. Binnington made a motion to adjourn the meeting at 7:26 PM., seconded by W. Klaiber. The motion passed unanimously.**