

**South Country Library
BOARD OF TRUSTEES MEETING
August 20, 2020
MINUTES**

I. CALL TO ORDER

J. Neal called the meeting to order at 7:01.

Present: J. Neal, A. Kamran, S. Binnington, G. Marschall, C. Walsh, C. Gagliano, J. Johnson, W. Klaiber

Absent:

5 staff members in attendance

No members of the public in attendance

All Trustees signed the Ethics Code & Conflict of Interest Form

II. APPROVAL OF THE MINUTES OF THE July 16, 2020 meeting.

- A. Kamran made a motion to approve the Minutes of the July 16, 2020 meeting, seconded by C. Walsh. The motion passed unanimously.**

III. Report of the Treasurer

1. Balance Sheets

- A. General Fund - \$2,539,504.93**
- B. Capital Fund - \$349,158.65**
- C. Endowment Fund - \$12,173.02**

2. Operating Warrants

J. Neal stated that the treasurer's report be placed on file for audit.

IV. Report of the Administrators

Chase Bank agreed on a 3rd party collateralization for library funds. Almost all of the staff have completed their annual NYS Sexual Harassment training. The library reopened to the public on July 20 with a building capacity of 30 and a time limit of 60 minutes.

S. Binnington made a motion to purchase a gift not to exceed \$100 for a retired, 12-year tax assistance volunteer of the library, seconded by G. Marschall. The motion passed unanimously.

J. Johnson made a motion to approve the Report of the Administrators, seconded by C. Walsh. The motion passed unanimously.

V. Report of the Committees:

A. Budget & Finance- None

B. Buildings & Grounds- None

C. Personnel- None

VI. Old Business- None

VII. New Business-

A. Reopening the Children's Department

C. Gagliano made a motion, seconded by S. Binnington to approve reopening the Children's Department in September 2020. The motion passed unanimously.

B. Unattended Minors Policy-Revised

G. Marschall made a motion, seconded by S. Binnington to approve the revision to the Unattended Minors Policy. The vote was 7 yes, 1 opposed (A.Kamran). The motion passed.

C. Insurance Policy Renewal

A. Kamran made a motion, seconded by W. Klaiber to approve the By the Cover Insurance policy at a cost of \$24,181.46. The motion passed unanimously.

VIII. Other- None

IX. Adjournment

G. Marschall made a motion to adjourn the meeting at 7:44p.m., seconded by W. Klaiber. The motion passed unanimously.