

**South Country Library
BOARD OF TRUSTEES MEETING
July 16, 2020
MINUTES**

I. CALL TO ORDER

**J. Neal called the meeting to order at 7:04 pm via Zoom. (Meeting ID: 889 4635 2231
Password: 335208)**

Present: J. Neal, A. Kamran, S. Binnington, C. Gagliano, C. Walsh, J. Nix, J. Johnson, W. Klaiber

Absent: G. Marschall

Oath of Office administered for W. Klaiber, A. Kamran, S. Binnington.

A. Nominating Committee Presents Slate of Officers:

President- J. Neal

Vice President- A. Kamran

Secretary- C. Gagliano

Treasurer- C. Walsh

S. Binnington made a motion, seconded by J. Johnson to accept the slate of officers as presented by the Nominating Committee. The motion passed unanimously.

B. Committee Assignments

A. Budget & Finance – C. Walsh, W. Klaiber

B. Buildings & Grounds – G. Marschall, C. Gagliano

C. Personnel- J. Johnson, W. Klaiber, G. Marschall

D. Long Range Planning- C. Gagliano, A. Kamran, G. Marschall

E. Nominating Committee- J. Johnson, W. Klaiber, G. Marschall

II. APPROVAL OF THE MINUTES OF THE June 18, 2020 meeting.

C. Walsh made a motion to approve the Minutes of the June 18, 2020 meeting, seconded by J. Johnson. The motion passed unanimously.

III. Report of the Treasurer

1. Balance Sheets

A. General Fund – \$2, 703.127.77

B. Capital Fund - \$349,158.65

C. Endowment Fund - \$12,149.31

2. Operating Warrants

J. Neal stated that the treasurer’s report be placed on file for audit.

IV. Report of the Administrators

Discussion of Phase 3 reopening of the Library scheduled for July 20, and what that would look like and entail.

S. Binnington made a motion to approve the Report of the Administrators, seconded by W. Klaiber. The motion passed unanimously.

V. Report of the Committees:

A. Budget & Finance- No Report

B. Buildings & Grounds- No Report

C. Personnel- No Report

D. Nominating- Presented the Slate of Officers.

VI. Old Business-

A. Realtor

J. Johnson made a motion to approve using Rice Realty to represent the Library with finding a suitable tenant for the bank building, seconded by A. Kamran. The motion passed, 7 yes, 1 abstention. (Binnington)

VII. New Business-

A. HVAC Maintenance Contract

C. Walsh made a motion to use Thermal Solutions for our HVAC maintenance contract at a cost of \$8,300 for the first year, and \$8,400 for the second year, seconded by C. Gagliano. The motion passed unanimously.

B. Sundays

C. Gagliano made a motion to remain closed on Sundays until 2021 as a cost savings measure, seconded by J. Johnson. The motion passed unanimously.

C. Discussion and Vote on the Open Seat-

C. Walsh made a motion, seconded by W. Klaiber to leave the seat vacant until the April 6, 2021 election. The motion passed unanimously.

VIII. Other- None

IX. Adjournment

J. Nix made a motion to adjourn the meeting at 7:51 p.m., seconded by A. Kamran. The vote motion passed unanimously.