

**South Country Library
BOARD OF TRUSTEES MEETING
January 16, 2020
MINUTES**

I. CALL TO ORDER

A. Kamran called the meeting to order at 7:03.

Present: A. Kamran, S. Binnington, G. Marschall, C. Walsh, J. Nix

Absent: J. Johnson, C. Gagliano, J. Neal

4 staff members in attendance

No members of the public in attendance

II. Remarks from the Audience: None

III. APPROVAL OF THE MINUTES OF THE December 19, 2019 meeting.

S. Binnington made a motion to approve the Minutes of the December 19, 2019 meeting, seconded by G. Marschall. The vote was 4 yes and 1 abstention (Nix). The motion passed.

IV. Report of the Treasurer

A. Balance Sheets

- 1. General Fund - \$2,370,182.93**
- 2. Capital Fund - \$349,158.65**
- 3. Endowment Fund - \$11,860.10**

B. Operating Warrants

A. Kamran stated that the treasurer's report be placed on file for audit.

V. Report of the Administrators

South Country was ranked by Library Journal as being a 2019 4 Star Library. Admin also talked about various outreach events and some building issues.

J. Nix made a motion to approve the Report of the Administrators, seconded by S. Binnington. The motion passed unanimously.

VI. Report of the Committees:

A. Budget & Finance-no report

B. Buildings & Grounds- no report

C. Personnel- no report

VII. Old Business- None

VIII. New Business-

A. Hartford Insurance Policy:

J. Nix made a motion, seconded by G. Marshall to approve renewing the workers compensation policy at a cost of \$11,569.00. The motion passed unanimously.

B. Motion to Reassign Funds:

S. Binnington made a motion to transfer \$190,000 from Account #0200 - Fund Balance - Unassigned to a new Account #0219 Fund Balance - Mezz/Makerspace Project – Committed, seconded by J. Nix. The motion passed unanimously.

C. Credit Card Point Redemption:

G. Marshall made a motion, seconded by J. Nix to redeem our credit card points which will then be applied as a credit to our credit card account. The motion passed unanimously.

D. South Country Library Long Range Plan 2020-2025:

C. Walsh made a motion, seconded by J. Nix to table the new Long Range Plan until February. The motion passed unanimously.

IX. Other- none

X. Remarks from the Audience- none

XI. Executive Session

J. Nix made a motion, seconded by C. Walsh to enter executive session at 7:19pm to discuss the proposed acquisition, sale or lease of real property. The motion passed unanimously.

G. Marshall made a motion, seconded by C. Walsh to exit executive session at 7:29 pm. The motion passed unanimously.

XII. Adjournment

S. Binnington made a motion to adjourn the meeting at 7:30 p.m., seconded by G. Marshall. The motion passed unanimously.