South Country Library
BOARD OF TRUSTEES MEETING
December 19, 2019
MINUTES

I. CALL TO ORDER

J. Neal called the meeting to order at 7:02.


Absent: J. Nix

5 staff members in attendance
0 members of the public in attendance

II. Remarks from the Audience: None

III. APPROVAL OF THE MINUTES OF THE November 21, 2019 meeting.

J. Johnson made a motion to approve the Minutes of the November 21, 2019 meeting, seconded by G. Marschall. The motion passed unanimously.

IV. Executive Session

J. Johnson made a motion, seconded by A. Kamran to enter executive session at 7:04 pm to discuss the medical, financial, credit or employment history of particular employees. The motion passed unanimously.

G. Marschall made a motion, seconded by C. Walsh to exit executive session at 7:26 pm. The motion passed unanimously.

V. Report of the Treasurer
A. Balance Sheets
   1. General Fund - $2,590,945.98
   2. Capital Fund - $349,181.23
   3. Endowment Fund - $11,295.64

B. Operating Warrants

J. Neal stated that the treasurer’s report be placed on file for audit.

VI. Report of the Administrators

Holiday concert will be on 12/20 at 7:00.

Building and Grounds: Beginning repairs on chimney, Lobby entrance mat to be replaced.

April 7th Budget vote and Library Trustee vote. Voting machines are not available. All ballots will be paper ballots. Trustee petitions available starting on February 7th until March 2.

S. Binnington made a motion to approve the Report of the Administrators, seconded by J. Johnson. The motion passed unanimously.

VII. Report of the Committees:

A. Budget & Finance- A. Kamran made a motion, seconded by G. Marschall to approve the budget as presented and authorizes the Director to adjust the budget, if necessary, when entering the figures in the software provided by NYS to make sure the tax appropriation comes in under the tax cap. The motion passed unanimously.

C. Walsh made a motion to adjust the employees’ salaries as discussed in executive session, seconded by J. Johnson. The motion passed unanimously.

B. Buildings & Grounds- None
C. Personnel- None
VIII. Old Business- None

IX. New Business-

A. SCLS Budget:

S. Binnington made a motion, seconded by C. Walsh to approve the SCLS 2020 budget. The motion passed unanimously.

B. South Country Library Environmental /Sustainability Policy:

C. Gagliano made a motion, seconded by J. Johnson to approve the NEW Environmental /Sustainability Policy. The motion passed unanimously.

X. Other-None

XI. Remarks from the Audience – none

XII. Adjournment

S. Binnington made a motion to adjourn the meeting at 7:50 p.m, seconded by C. Walsh. The motion passed unanimously.