

**South Country Library  
BOARD OF TRUSTEES MEETING  
December 19, 2019  
MINUTES**

**I. CALL TO ORDER**

**J. Neal called the meeting to order at 7:02.**

**Present: J. Neal, A. Kamran, S. Binnington, G. Marschall, C. Walsh, C. Gagliano, ~~J. Nix~~, J. Johnson**

**Absent: J. Nix**

**5 staff members in attendance**

**0 members of the public in attendance**

**II. Remarks from the Audience: None**

**III. APPROVAL OF THE MINUTES OF THE November 21, 2019 meeting.**

**J. Johnson made a motion to approve the Minutes of the November 21, 2019 meeting, seconded by G. Marschall. The motion passed unanimously.**

**IV. Executive Session**

**J. Johnson made a motion, seconded by A. Kamran to enter executive session at 7:04 pm to discuss the medical, financial, credit or employment history of particular employees. The motion passed unanimously.**

**G. Marschall made a motion, seconded by C. Walsh to exit executive session at 7:26 pm. The motion passed unanimously.**

**V. Report of the Treasurer**

**A. Balance Sheets**

1. General Fund - \$2,590,945.98
2. Capital Fund - \$349,181.23
3. Endowment Fund - \$11,295.64

**B. Operating Warrants**

**J. Neal** stated that the treasurer's report be placed on file for audit.

**VI. Report of the Administrators**

Holiday concert will be on 12/20 at 7:00.

Building and Grounds: Beginning repairs on chimney, Lobby entrance mat to be replaced.

April 7<sup>th</sup> Budget vote and Library Trustee vote. Voting machines are not available. All ballots will be paper ballots. Trustee petitions available starting on February 7<sup>th</sup> until March 2.

**S. Binnington** made a motion to approve the Report of the Administrators, seconded by **J. Johnson**. The motion passed unanimously.

**VII. Report of the Committees:**

**A. Budget & Finance-** **A. Kamran** made a motion, seconded by **G. Marschall** to approve the budget as presented and authorizes the Director to adjust the budget, if necessary, when entering the figures in the software provided by NYS to make sure the tax appropriation comes in under the tax cap. The motion passed unanimously.

**C. Walsh** made a motion to adjust the employees' salaries as discussed in executive session, seconded by **J. Johnson**. The motion passed unanimously.

**B. Buildings & Grounds-** None

**C. Personnel-** None

**VIII. Old Business- None**

**IX. New Business-**

**A. SCLS Budget:**

**S. Binnington made a motion, seconded by C. Walsh to approve the SCLS 2020 budget. The motion passed unanimously.**

**B. South Country Library Environmental /Sustainability Policy:**

**C. Gagliano made a motion, seconded by J. Johnson to approve the NEW Environmental /Sustainability Policy. The motion passed unanimously.**

**X. Other-None**

**XI. Remarks from the Audience – none**

**XII. Adjournment**

**S. Binnington made a motion to adjourn the meeting at 7:50 p.m, seconded by C. Walsh. The motion passed unanimously.**