

**South Country Library
BOARD OF TRUSTEES MEETING
November 21, 2019
MINUTES**

I. CALL TO ORDER

J. Neal called the meeting to order at 7: 00 pm.

Present: J. Neal, A. Kamran, S. Binnington, G. Marschall, C. Walsh, J. Nix, J. Johnson

Absent: C. Gagliano

6 staff members in attendance

No members of the public in attendance

II. Remarks from the Audience:

III. Kevin Walsh from BBS discussed the Space Planning Study.

IV. APPROVAL OF THE MINUTES OF THE October 17, 2019 meeting.

A. Kamran made a motion to approve the Minutes of the October 17, 2019 meeting, seconded by G. Marschall. The motion passed unanimously.

V. Report of the Treasurer

A. Balance Sheets

- 1. General Fund - \$2,797,069.45**
- 2. Capital Fund - \$349,190.65**
- 3. Endowment Fund - \$11,280.26**

B. Operating Warrants

J. Neal stated that the treasurer's report be placed on file for audit.

VI. Report of the Administrators

C. Walsh made a motion to approve the Report of the Administrators, seconded by J. Johnson. The motion passed unanimously.

VII. Report of the Committees:

A. Budget & Finance- Will meet on Tuesday, December 3 at 3:30 to discuss the draft 2020-21 operating budget.

B. Buildings & Grounds- new community room flooring, ejector pumps operational.

C. Personnel- no report

VIII. Old Business- None

IX. New Business-

- A. Staff Appreciation Day**
- B. Macmillan E- Book Embargo**
- C. Patron Goodwill**

A. Staff Appreciation Day-

A.Kamran made a motion, seconded by S. Binnington to approve, an amount to not exceed \$700.00, to cover the cost of the Staff Appreciation Day. The motion passed unanimously.

B. Macmillan E- Book Embargo-discussed was the embargo that Macmillan was implementing on libraries and how we should respond. The Trustees were in agreement to not purchase any print books from Macmillan or its imprints for the time being.

C. Patron Goodwill

- 1. J. Neal made a motion to stop collecting overdue fines on adult books, seconded by S. Binnington. The motion passed unanimously.**

- 2. J. Neal made a motion, to reduce the late fee on DVD's from \$1.00 to .50 cents per day, seconded by C. Walsh. The motion passed unanimously.**

X. Other- none

XI. Remarks from the Audience – none

XII. Executive Session

A. Kamran made a motion, seconded by G. Marshall to enter executive session at 7:55 pm to discuss the proposed acquisition, sale or lease of real property. The motion passed unanimously.

G. Marshall made a motion, seconded by J. Neal to exit executive session at 8:30 pm. The motion passed unanimously.

XIII. Adjournment

J. Nix made a motion to adjourn the meeting at 8:30 p.m., seconded by S. Binnington . The motion passed unanimously.