

**South Country Library  
BOARD OF TRUSTEES MEETING  
July 18, 2019  
MINUTES**

**I. CALL TO ORDER**

**J. Neal called the meeting to order at 7:02.**

**Present: J. Neal, A. Kamran, S. Binnington, G. Marschall, C. Walsh, C. Gagliano, J. Johnson**

**Absent: J. Nix**

**5 staff members in attendance**

**0 members of the public in attendance**

**II. Oath of Office- June Johnson**

**III. Remarks from the Audience: None**

**IV. APPROVAL OF THE MINUTES OF THE June 20, 2019 MEETING**

**A. Kamran made a motion to approve the Minutes of the June 20, 2019 meeting, seconded by G. Marschall. The motion passed unanimously.**

**V. Report of the Treasurer**

**A. Balance Sheets**

- 1. General Fund -\$2,408,711.34**
- 2. Capital Fund - \$348,514.74**
- 3. Endowment Fund - \$9,165.07**

**B. Operating Warrants**

**J. Neal stated that the treasurer's report be placed on file for audit.**

**VI. Report of the Administrators**

**The water bottle filling station will be installed on Monday. Reusable water bottles were ordered and will be arriving shortly. Green products and earth friendly products will be used by the cleaning company. "The Lucky Day Collection" will consist of best sellers and items with a high number of reserves. When visiting the library, you can check out the collection and borrow an item, it could be your lucky day! This is an example of our "patron kindness" initiative.**

**Long range planning: a survey will be distributed to patrons regarding what people are looking for in the Library. Outreach: co-sponsor with the Village of Bellport there will be a concert at the Band shell, co-sponsor outdoor movie with the Boys and Girls Club is planned for 7/24, Bellport day 7/27, Harry Potter day 7/31. National Night Out 8/6, Mobile Food Pantry 7/26 & 8/23, 2<sup>nd</sup> outdoor movie co-sponsor Village at the Bandshell on 8/28.**

**C. Walsh made a motion to approve the Report of the Administrators, seconded by J. Johnson. The motion passed unanimously.**

**VII. Report of the Committees:**

- A. Budget & Finance- None**
- B. Buildings & Grounds- None**
- C. Personnel- None**

**VIII. Old Business-**

- A. Smoke Free Premises**

**C. Gagliano made a motion, to not allow the use of tobacco in any form on the property owned by the Library, seconded by G. Marschall. The motion passed unanimously.**

**IX. Executive Session**

C. Gagliano made a motion, seconded by J. Johnson to enter executive session at 7:35 pm to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. The motion passed unanimously.

G. Marschall made a motion, seconded by J. Johnson to exit executive session at 8:00pm. The motion passed unanimously.

**X. New Business-**

**A. Formal Acceptance of C. Trent's Resignation-**

G. Marschall made a motion to formally accept Cameron Trent's resignation, seconded for discussion by A. Kamran. The motion failed unanimously.

**B. Discussion and vote on the Open Seat-**

G. Marschall made a motion, seconded by A. Kamran to leave the seat vacant until the April 7, 2020 election. The motion passed unanimously.

**XI. Other- None**

**XII. Remarks from the Audience – None**

**XIII. Adjournment**

A. Kamran made a motion to adjourn the meeting at 8:01 p.m., seconded by G. Marschall. The motion passed unanimously.