

**South Country Library
BOARD OF TRUSTEES MEETING
May 16, 2019
MINUTES**

I. CALL TO ORDER

J. Neal called the meeting to order at 7:03.

Present: J. Neal, A. Kamran, S. Binnington, G. Marschall, C. Walsh, C. Trent (arrived at 7:10), C. Gagliano, J. Nix,

Absent: J. Johnson

6 staff members in attendance

0 members of the public in attendance

II. Welcome New Trustee: J. Nix

A. Oath of Office- J.Neal, J. Nix

B. Signing of the Trustee Ethics Code & Conflict of Interest Form- All trustees

III. Nominating Committee Presents Slate of Officers for VOTE

President- J. Neal

Vice President- A. Kamran

Secretary- C. Gagliano

Treasurer- C. Walsh

S. Binnington made a motion, seconded by G. Marschall to accept the slate of officers as presented by the Nominating Committee. The motion passed unanimously.

IV. Committee Assignments

- A. Budget & Finance – A. Kamran, C. Walsh, C. Trent**
- B. Buildings & Grounds – G. Marschall, S. Binnington, J. Nix**
- C. Personnel- J. Nix, C. Gagliano, J. Johnson, C. Trent**
- D. Long Range Planning- A. Kamran, G. Marschall, C. Gagliano**
- E. Nominating Committee-S. Binnington, J. Nix, C. Walsh**

V. Remarks from the Audience: None

VI. APPROVAL OF THE MINUTES OF THE April 18, 2019 MEETING

- A. Kamran made a motion to approve as amended the Minutes of the April 18, 2019 meeting, seconded by C. Walsh. The vote was 6 yes and 1 abstention (J. Nix). The motion passed.**

VII. Report of the Treasurer

A. Balance Sheets

- 1. General Fund - \$2,749,776.05**
- 2. Capital Fund - \$348,148.92**
- 3. Endowment Fund - \$8,416.81**

B. Operating Warrants

- J. Neal stated that the treasurer's report be placed on file for audit.**

VIII. Report of the Administrators

The 1st Green Team meeting included ideas of installing a bottle filling station, reduce paper usage, compost area, selling reusable bottle and mugs with the SCTY name, double side printing. Senior service fair from 3-6 on 5/22. Outdoor Annual Spring Concert on June 6th at 7:00. Mobile Library will be there. Parking lot lighting repaired.

S. Binnington made a motion to approve the Report of the Administrators, seconded by C. Walsh. The motion passed unanimously.

IX. Report of the Committees:

- A. Budget & Finance- None**
- B. Buildings & Grounds- None**
- C. Personnel- meeting will be held May 30th**
- D. Nominating Committee-None**

X. Old Business- none

XI. New Business-

A. Capira Library App Contract

C. Gagliano made a motion to approve a 3 year Capira contract, seconded by G. Marschall. The motion passed unanimously.

B. Master Planning

A. Kamran made a motion to approve BBS conducting a Master Plan at the cost of \$8,250. seconded by C. Walsh. The motion passed unanimously.

C. Audit Approval

A. Kamran made a motion to approve the proposal from Baldessari & Coster for the annual audit at a cost of \$10,250.00, seconded by J. Nix. The motion passed unanimously.

D. Donation

C. Trent made a motion to approve accepting the \$20,000. donation from the Fatimi family, seconded by S. Binnington. The motion passed unanimously.

XII. Other- A. Kamran suggested using another font style for the reusable SCTY bags.

XIII. Remarks from the Audience – None

XIV. Executive Session

C. Trent made a motion, seconded by C. Walsh to enter executive session at 8:00 pm to discuss the director's contract. The motion passed unanimously.

S. Binnington made a motion, seconded by G. Marschall to exit executive session at 8:10 pm. The motion passed unanimously.

XV. Adjournment

C. Trent made a motion to approve the amended version of the director's contract, seconded by J. Nix. The motion passed unanimously.

S. Binnington made a motion to adjourn the meeting at 8:10 p.m., seconded by C. Trent. The motion passed unanimously.