

**South Country Library  
BOARD OF TRUSTEES MEETING  
April 18, 2019  
MINUTES**

**I. CALL TO ORDER**

**J. Neal called the meeting to order at 7:03.**

**Present: J. Neal, A. Kamran, G. Marschall, C. Walsh, C. Trent, R. Hunt, J. Johnson**

**Absent: S. Binnington, C. Gagliano**

**4 staff members in attendance**

**No members of the public in attendance**

**II. Remarks from the Audience: None**

**III. APPROVAL OF THE MINUTES OF THE March 21, 2019 MEETING**

**J. Johnson made a motion to approve the Minutes of the March 21, 2019 meeting, seconded by C. Trent. The vote was 6 yes, and 1 abstention (R. Hunt). The motion carried.**

**IV. Report of the Treasurer**

**A. Balance Sheets**

- 1. General Fund - \$2,983,668.54**
- 2. Capital Fund-\$347,950.67**
- 3. Endowment Fund - \$8,329.48**

**B. Operating Warrants**

**J. Neal stated that the treasurer's report be placed on file for audit.**

**V. Report of the Administrators**

Discussion about the long range planning process, and mission statement ideas.

C. Walsh made a motion to approve the Report of the Administrators, seconded by G. Marschall. The vote was unanimous and the motion carried.

A. Kamran made a motion to approve the Mission Statement, "Building community by sharing the wonders of learning, creating and connecting with one another" seconded by G. Marschall. The vote was unanimous and the motion carried.

**VI. Report of the Committees:**

A. Budget & Finance- no report

B. Buildings & Grounds- no report

C. Personnel- no report

D. Nominating Committee- Needs to meet prior to May's Meeting to present a Slate of Officer candidates at the May Board meeting.

**VII. Old Business- none**

**VIII. New Business-**

A. Service Animal Policy (new)

G. Marschall made a motion to approve the new Service Animal Policy, seconded by R. Hunt. The motion was approved by 6-1.

B. Facility Study

A.Kamran made a motion to approve BBS conducting a Facility Study at the cost of \$3,250.00, seconded by C. Trent. The vote was unanimous and the motion carried.

**C. Hubbard Request**

**J. Johnson made a motion to approve using Hubbard Funds for the Adult Summer Reading Club, the amount to not exceed \$800.00, seconded by C. Walsh. The vote was unanimous and the motion carried.**

**D. School District Agreement**

**C. Trent made a motion to approve the Agreement with the School District, seconded by C. Walsh. The vote was unanimous and the motion carried.**

**IX. Other- Discussion about the Financial Literacy YA program.**

**X. Remarks from the Audience – Updates about some forthcoming YA programs.**

**XI. Executive Session**

**J. Johnson made a motion, seconded by C. Walsh to enter executive session at 7:55 pm to discuss the director's contract. The vote was unanimous and the motion carried.**

**J. Johnson made a motion, seconded by G. Marschall to exit executive session at 8:15 pm. The vote was unanimous and the motion carried.**

**XII. Adjournment**

**G. Marschall made a motion to adjourn the meeting at 8:16 p.m., seconded by C. Walsh. The vote was unanimous and the motion carried.**