

**South Country Library
BOARD OF TRUSTEES MEETING
March 21, 2019
MINUTES**

I. CALL TO ORDER

J. Neal called the meeting to order at 7:02.

Present: J. Neal, A. Kamran, S. Binnington, C. Walsh, C. Trent, J. Johnson

Absent: G. Marschall, C. Gagliano, R. Hunt

5 staff members in attendance

No members of the public in attendance

II. Remarks from the Audience: none.

III. APPROVAL OF THE MINUTES OF THE February 21, 2019 MEETING

J. Johnson made a motion to approve the Minutes of the February 21, 2019 meeting, seconded by C. Walsh. The vote was unanimous and the motion carried.

IV. Report of the Treasurer

A. Balance Sheets

- 1. General Fund - \$1,910,965.90**
- 2. Endowment Fund - \$8,325.33**
- 3. Capital Fund - \$372,243.08**

B. Operating Warrants

J. Neal stated that the treasurer's report be placed on file for audit.

V. Report of the Administrators

Discussed ongoing building projects, long range planning and outreach.

C. Walsh made a motion to approve the Report of the Administrators, seconded by A. Kamran. The vote was unanimous and the motion carried.

VI. Report of the Committees:

- A. Budget & Finance- no report**
- B. Buildings & Grounds- no report**
- C. Personnel- Scheduling a meeting for April 2, 2019**
- D. Community Affairs-no report**
- E. Hubbard Fund-Monies were invested in a 11 month CD at Suffolk Federal Credit Union.**
- F. Long Range Planning- J. Nichols led a great planning workshop on Strategic Planning on March 9, 2019.**
- G. Nominating Committee- no report**

VII. Old Business- none

VIII. New Business-

A. NYS Annual Report-

J. Johnson made a motion to approve the NYS Annual Report, seconded by C. Trent. The vote was unanimous and the motion carried.

B. By Laws-

A. Kamran made a motion to approve the By Laws as presented, seconded by S. Binnington. The vote was unanimous and the motion carried.

C. Hubbard Request-

C. Trent made a motion to approve using Hubbard funds in the amount of \$800. to cover the costs for two outdoor movies, seconded by S. Binnington. The vote was unanimous and the motion carried.

D. Photography and Video Recording Policy-

C. Walsh made a motion to reapprove the Photography and Video Recording Policy, seconded by J. Johnson. The vote was unanimous and the motion carried.

IX. Other- C. Trent complimented the Library on all the outreach it does.

X. Remarks from the Audience – none

XI. Executive Session

C. Walsh made a motion, seconded by C. Trent to enter executive session at 7:55 pm to discuss the Director's contract. The vote was unanimous and the motion carried.

A. Kamran made a motion, seconded by C. Walsh to exit executive session at 8:12 pm. The vote was unanimous and the motion carried.

XII. Adjournment

J. Johnson made a motion to adjourn the meeting at 8:15 p.m., seconded by C. Trent. The vote was unanimous and the motion carried.