

**South Country Library
BOARD OF TRUSTEES MEETING
February 21, 2019
MINUTES**

I. CALL TO ORDER

J.Neal called the meeting to order at 7:25.

Present: J. Neal, S. Binnington, G. Marschall, C. Walsh, C. Trent.

Absent: A. Kamran, C. Gagliano, R. Hunt, J. Johnson

6 staff members in attendance

1 member of the public in attendance

II. Remarks from the Audience: None

APPROVAL OF THE MINUTES OF THE January 17, 2019 MEETING

C. Trent made a motion to approve the Minutes of the January 17, 2019 meeting, seconded by S. Binnington. The vote was unanimous and the motion carried.

III. Report of the Treasurer

A. Balance Sheets

- 1. General Fund - \$2,007,004.77**
- 2. Endowment Fund - \$8,320.80**
- 3. Capital Fund - \$372,065.15**

B. Operating Warrants

J. Neal stated that the treasurer's report be placed on file for audit.

IV. Report of the Administrators

The Thermostat project will begin the first week of March. Roof repairs have been completed. Bathroom and LED projects have begun. Voting materials will be available in English and Spanish.

- C. Trent made a motion to approve the Report of the Administrators, seconded by G. Marschall. The vote was unanimous and the motion carried.

V. Report of the Committees:

- A. Budget & Finance- none
- B. Buildings & Grounds- none
- C. Personnel- none
- D. Community Affairs- none
- E. Hubbard Fund- none
- F. Long Range Planning- none
- G. Nominating - none
- H. Ad Hoc By-laws – Met on February 4. Made preliminary changes to bylaws to bring them up to date and be more concise and factual, they were then vetted by library counsel. Those amendments will be available for public viewing and will be brought to the Board in March for review and approval.

VI. Old Business-

- A. Amendments to Trustee Conflict of Interest Policy and Ethics Code-

- C. Trent made a motion, seconded by G. Marschall to approve the policy amendments. The vote was unanimous and the motion carried.

- B. Hubbard CD-

- C. Trent made a motion, seconded by S. Binnington to open an account at Suffolk Federal Credit union and deposit \$50,000, that was previously voted on and approved, into an eleven month CD at Suffolk Federal Credit Union. The vote was unanimous and the motion carried.

VII. New Business-

- A. Hubbard Request-

G. Marschall made a motion to approve using Hubbard funds in the amount of \$850.00 to cover the cost of the Strategic Planning workshop, seconded by S. Binnington. The vote was unanimous and the motion carried.

B. Commemorating Employee Milestones-

C. Trent made a motion to approve Admin commemorating 10 year milestones with appropriate gifts, seconded by G. Marschall. The vote was unanimous and the motion carried.

XI. Other

C. Trent suggested forming a programming committee consisting of Trustees, library staff, and community members.

X. Remarks from the Audience –

Jennifer Greene spoke about being a library supporter.

XI. Adjournment

S. Binnington made a motion to adjourn the meeting at 8 p.m., seconded by G. Marschall. The vote was unanimous and the motion carried.