I. CALL TO ORDER
J. Neal called the meeting to order at 7:00.

Present: J. Neal, A. Kamran, S. Binnington, C. Walsh, C. Trent, C. Gagliano,
Absent: J. Johnson, G. Marschall, R. Hunt

5 staff members in attendance
0 members of the public in attendance

II. Remarks from the Audience: None

III. APPROVAL OF THE MINUTES OF THE December 20, 2018 MEETING
C. Trent made a motion to approve the Minutes of the December 20, 2018 meeting, seconded by A. Kamran. The vote was unanimous and the motion carried.

IV. Report of the Treasurer
A. Balance Sheets
   1. General Fund - $2,181,420.99
   2. Endowment Fund - $7,016.81
   3. Capital Fund - $371,882.85
B. Operating Warrants

J. Neal stated that the treasurer's report be placed on file for audit.
VI. Report of the Committees:

A. Budget & Finance- None
B. Buildings & Grounds- None
C. Personnel- None
D. Community Affairs- None
E. Hubbard Fund- None
F. Long Range Planning- Strategic planning meeting will be held on March 9, from 9-1.
G. Nominating Committee- None

VII. Old Business- None

VIII. New Business-
A. Motions to reassign General Operating Funds

1. A. Kamran made a motion to close out and transfer $12,000.00 from Account #0215 - Fund Balance - Children's Acquisition Committed to Account #0200 Fund Balance – Unassigned, seconded by S. Binnington. The vote was unanimous and the motion carried.

2. C. Gagliano made a motion to transfer $22,400.00 from Account #0200 - Fund Balance - Unassigned to a new Account #0216 Fund Balance - Roof Repair – Committed, seconded by A. Kamran. The vote was unanimous and the motion carried.
3. C. Trent made a motion to transfer $20,000.00 from Account #0200 - Fund Balance - Unassigned to a new Account #0217 Fund Balance - LED – Committed, seconded by C. Walsh. The vote was unanimous and the motion carried.

4. C. Trent made a motion to transfer $218,202.00 from Account #0200 - Fund Balance - Unassigned to Account #0213 Fund Balance - Post Retirement Benefit Fund – Committed, seconded by A. Kamran. The vote was unanimous and the motion carried.

**Motions to reassign Capital Funds**

5.C. Trent made a motion to close out and transfer $275.00 from Account #4060 Fund Balance Parking Lot - Committed and $51,621.33 Account #4090 - Children's Room Renovation - Committed to Account #4000 Fund Balance – Assigned, seconded by C. Walsh. The vote was unanimous and the motion carried.

6. A. Kamran made a motion to pay for the Thermostat Upgrade from Account #4020 - Fund Balance - HVAC System – Committed, seconded by C. Walsh. The vote was unanimous and the motion carried.

**B. Commemorating Employee Milestones**-

A.Kamran made a motion to purchase 3 gifts, amount not to exceed $250.00 for 3 employees that have been employed by the Library for 30 years, seconded by C. Trent. The vote was unanimous and the motion carried.

**IX. Other- None**

**X. Remarks from the Audience – None**

**XI. Adjournment**
S. Binnington made a motion to adjourn the meeting at 7:46 p.m., seconded by C. Trent. The vote was unanimous and the motion carried.