

**South Country Library
BOARD OF TRUSTEES MEETING
September 20, 2018
MINUTES**

I. CALL TO ORDER

J. Neal called the meeting to order at 7:15.

Present: J. Neal, A. Kamran, S. Binnington, G. Marschall, C. Walsh, C. Trent, C. Gagliano, , J. Johnson

Absent: R. Hunt

6 staff members in attendance

0 members of the public in attendance

II. Remarks from the Audience: None

III. APPROVAL OF THE MINUTES OF THE August 16, 2018 MEETING

C. Walsh made a motion to approve the Minutes of the August 16, 2018 meeting, seconded by G. Marschall. The vote was unanimous and the motion carried.

IV. Report of the Treasurer

A. Balance Sheets

- 1. General Fund - \$776,157.97**
- 2. Endowment Fund - \$6,851.79**
- 3. Capital Fund - \$371,076.25**

B. Operating Warrants

J. Neal stated that the treasurer's report be placed on file for audit.

V. Report of the Administrators – Annual Paint Nite fundraiser will be held on Oct.17 at 6:30. Cost of \$45.00 with the profit going towards teen programs. LED strip

lights are being considered instead of using LED bulbs . The cost for material and installation is half the cost of traditional LED bulbs. The material cost is \$16,000 with a savings of annual \$7,000. NYS Construction Grant awarded was \$45,000. Post Office needs painting in the front and wood under windows replaced. Simplex addressed the issue of false fire alarms going off. Keys for the Library were given to the Fire Department in case of emergency. Friends group raised \$430.00 from the book sale. Big success of the outdoor movie at the band shell. The first mobile library event in coordination with the South Country School District called Books, Beauty and Barber. Former Trustee Martha Gillette will be honored with the Hispanic American Award from Senator Croci's office.

C.Trent made a motion to approve the Report of the Administrators, seconded by S. Binnington. The vote was unanimous and the motion carried.

VI. Report of the Committees:

- A. Budget & Finance- None
- B. Buildings & Grounds- None
- C. Personnel- meeting scheduled for Sept. 25th at 7:00
- D. Community Affairs-None
- E. Hubbard Fund- Discussion about CD- discussion regarding changing banks for the CD.
- F. Long Range Planning-none
- G. Nominating Committee- None

VII. New Business-

- A. Library Insurance Policy-

C. Gagliano made a motion to approve the Utica policy at a cost of \$27,777, seconded by C. Trent. The vote was unanimous and the motion carried.

VIII. Old Business-None

IX. Other- thank you to all volunteers that helped on the free breakfast program.

X. Remarks from the Audience – Audit will be next month. Personal and Library emails should be separated. We should be using our South Country email for all library related business.

XI. Executive Session- none

XII. Adjournment

C.Trent made a motion to adjourn the meeting at 8:20 p.m., seconded by S. Binnington. The vote was unanimous and the motion carried.