

**South Country Library  
BOARD OF TRUSTEES MEETING  
July 19, 2018  
MINUTES**

**I. CALL TO ORDER**

**R. Hunt called the meeting to order at 7:03.**

**Present: A. Kamran, S. Binnington, G. Marschall, C. Walsh, C. Gagliano, R. Hunt, J. Johnson**

**Absent: J. Neal, C. Trent**

**5 staff members in attendance**

**0 members of the public in attendance**

**II. Remarks from the Audience: None**

**III. APPROVAL OF THE MINUTES OF THE June 21, 2018 MEETING**

**J. Johnson made a motion to approve the Minutes of the June 21, 2018 meeting, seconded by C. Walsh. The vote was 5 yes, 1 abstention. The motion carried.**

**IV. Report of the Treasurer**

**A. Balance Sheets**

- 1. General Fund - \$2,193,134.80**
- 2. Endowment Fund - \$6,845.81**
- 3. Capital Fund - \$357,355.14**

**B. Operating Warrants**

**R. Hunt stated that the treasurer's report be placed on file for audit.**

**V. Report of the Administrators –Staff training for Narcan scheduled for Sept. 25<sup>th</sup>. Training for active shooting drill by Suffolk County Policy will take place in the fall. The library will have a delay opening for that day to allow for the training. The**

Library sign has been refinished, arch repairs scheduled for August and leak between the buildings are fixed. Blood drive will be held July 27<sup>th</sup>. The free breakfast program has begun. Two fairs are being organized for the Fall- one showcase of technology and the second on veteran's resources.

S. Binnington made a motion to approve the Report of the Administrators, seconded by C. Walsh. The vote was unanimous and the motion carried.

**VI. Report of the Committees:**

- A. Budget & Finance- none
- B. Buildings & Grounds- none
- C. Personnel- none
- D. Community Affairs- none
- E. Hubbard Fund- none
- F. Long Range Planning- none
- G. Nominating Committee- none

**VII. Old Business**

- A. Hubbard Fund 1 year CD-

G. Marschall made a motion to go forward with the current HSBC rate to deposit \$50,000 from the Hubbard Fund into a 1 year CD, seconded by A. Kamran. The vote was unanimous and the motion carried.

**VIII. New Business**

- A. Parking Lot Proposals-

S. Binnington made a motion, to proceed with Parkline for the parking lot repairs and resealing, seconded by G. Marschall. The vote was unanimous and the motion carried.

- B. G. Marschall made a motion for Parkline to repair the collapsed drain by the Post Office, seconded by A. Kamran. The vote was unanimous and the motion carried.

- C. A. Kamran made a motion to strike the redundant cell phone policy, seconded by J. Johnson. The vote was unanimous and the motion carried.**
- D. Unattended Minors Policy discussion-**
- IX. Other- By Laws have to be revised and approved by the board once every 5 years. Discussion and work on the By Laws will begin in the fall.**
- X. Remarks from the Audience - none**
- XI. Executive Session**
- XII. Adjournment**
- R. Hunt made a motion to adjourn the meeting at 7:50 p.m., seconded by A. Kamran. The vote was unanimous and the motion carried.**