

**South Country Library
BOARD OF TRUSTEES MEETING
May 17, 2018
MINUTES**

I. CALL TO ORDER

J. Neal called the meeting to order at 7:02.

Present: J. Neal, A. Kamran, S. Binnington, G. Marschall, C. Walsh, C. Trent, C. Gagliano, R. Hunt, J. Johnson

Absent:

5 staff members in attendance

2 members of the public in attendance

II. Welcome New Trustees:

C. Walsh and G. Marschall

A. Oath of Office

B. Signing of the Trustee Ethics Code & Conflict of Interest Form- All trustees

III. Nominating Committee Presents Slate of Officers for VOTE

President- J. Neal

Vice President- R. Hunt

Secretary- C. Gagliano

Treasurer- A. Kamran

J. Johnson made a motion, seconded by A. Kamran to accept the slate of officers as presented by the Nominating Committee. The vote was unanimous.

IV. Committee Assignments

- A. Budget & Finance – A. Kamran, C. Trent**
- B. Buildings & Grounds – G. Marschall, S. Binnington, C. Walsh**
- C. Personnel- C. Gagliano, J. Johnson, R. Hunt, C. Trent**
- D. Community Affairs – R. Hunt, S. Binnington, C. Walsh, C. Trent**
- E. Long Range Planning- J. Johnson, A. Kamran, C. Gagliano**
- F. Hubbard Fund- A. Kamran, R. Hunt, S. Binnington**
- G. Nominating Committee- J. Johnson, R. Hunt. C. Walsh**

- V. Remarks from the Audience: W. Klaiber welcomed the newly elected board members. She spoke of staying focused on important issues and continuing the success of the library.**

VI. APPROVAL OF THE MINUTES OF THE April 19, 2018 MEETING

R. Hunt made a motion to approve the Minutes of the April 19, 2018 meeting, seconded by C. Trent. The vote was unanimous.

VII. Report of the Treasurer

A. Balance Sheets

- 1. General Fund - \$2,557,345.59**
- 2. Endowment Fund - \$6,934.63.**
- 3. Capital Fund - \$408,941.45**

R. Hunt made a motion to separate the Hubbard Fund, seconded by A. Kamran. The vote was unanimous.

B. Operating Warrants

J. Neal stated that the treasurer's report be placed on file for audit.

VIII. Report of the Administrators – Update of the Policy Manuals. "Music Mends Minds" first session will be held at the library on 5/20. The third "Little Free Library" will be stationed at Reynolds Insurance. Star Wars Day will be held on 5/19 with crafts, character dress up, movies, and raffles. Contractors will be submitting their proposal to repair the soffit on the outside of children's room. Current staff member to absorb some of the circulation outreach responsibilities.

A. Kamran made a motion to approve the Report of the Administrators, seconded by C. Gagliano. The vote was unanimous.

IX. Report of the Committees:

- A. Budget & Finance- None**
- B. Buildings & Grounds- none**
- C. Personnel- none**
- D. Community Affairs- None**
- E. Hubbard Fund- None**
- F. Long Range Planning- Committee to meet on 5/22 at 7:00**
- G. Nominating Committee- none**

X. Old Business – None

XI. New Business - None

XII. Other- Board members become aware of training workshops set up by K. Verbesey. Possibility of projecting Board agenda during meeting.

XIII. Remarks from the Audience - Research for the best interest on the Hubbard Fund.

XIV. Executive Session

XV. Adjournment

- A. Kamran made a motion, seconded by G. Marschall to adjourn the meeting at 8:20 p.m.
The vote was unanimous.**