

**South Country Library
BOARD OF TRUSTEES MEETING
June 21, 2018
MINUTES**

I. CALL TO ORDER

J. Neal called the meeting to order at 7:00.

Present: J. Neal, A. Kamran, S. Binnington, G. Marschall, C. Walsh, C. Trent, C. Gagliano., J. Johnson

Absent: R. Hunt

6 staff members in attendance

0 members of the public in attendance

II. Remarks from the Audience: None

III. APPROVAL OF THE MINUTES OF THE May 17, 2018 MEETING

G. Marschall made a motion to approve the Minutes of the May 17, 2018 meeting, seconded by J. Johnson. The vote was unanimous and the motion carried.

IV. Report of the Treasurer

A. Balance Sheets

- 1. General Fund - \$2,267,873.01**
- 2. Endowment Fund - \$6,935.20**
- 3. Capital Fund - \$408,976.19**

B. Operating Warrants

J. Neal stated that the treasurer's report be placed on file for audit.

V. Report of the Administrators

Staff BBQ will be 6/29.

Building and Grounds :

1. There is a new leak where the old building and new addition meet.
2. Library sign is being commissioned to be repainted and frame to be strengthened.
3. Proposal will be coming for the parking lot.
4. Carpets have been steamed cleaned.

Outreach programs –

Outdoor concert on Saturday

Paint night fundraiser on 10/17

Friends Labor Day weekend Book Sale

Blood Drive 7/27

- A. Kamran made a motion to approve the Report of the Administrators, seconded by J. Johnson. The vote was unanimous and the motion carried.

VI. Report of the Committees:

- A. Budget & Finance- None
- B. Buildings & Grounds- None
- C. Personnel- weekend security guard vacancy
- D. Community Affairs- Beach Ball event 6/23 – Summer Solstice at Washington Lodge 6/24 from 3-7.
- E. Hubbard Fund- Recommendation was made to divide funds into one year CD, savings and checking. Vote tabled until July.
- F. Long Range Planning-Committee met on 5/22. Plans are for a library trustee strategic planning retreat and to look into doing a space planning report on the library.
- G. Nominating Committee- None

VII. Old Business

- A. Arch Repair Proposals

C. Trent made a motion, seconded by G. Marschall to proceed with GSM to repair the Arch leaks and replace the damaged materials. The vote was unanimous and the motion carried.

VIII. New Business

A. Hubbard Fund Request- Bellport Day

S. Binnington made a motion, seconded by A. Kamran to approve the Hubbard Fund request. The cost to not exceed \$200.00. The vote was unanimous and the motion carried.

B. Fixed Asset Inventory & Capital Asset Depreciation Report-

A. Kamran made a motion, seconded by C. Walsh to approve the appraisal at a cost of \$3,000. The vote was unanimous and the motion carried.

IX. Other – Money is budgeted to upgrade some bathrooms. Discussion to use some endowment money for a fountain, or landscaping project.

X. Remarks from the Audience - None

XI. Executive Session

XII. Adjournment

S. Binnington made a motion, seconded by J. Johnson to adjourn the meeting at 8:00 p.m. The vote was unanimous and the motion carried.