

**South Country Library  
BOARD OF TRUSTEES MEETING  
April 19, 2018  
MINUTES**

**I. CALL TO ORDER**

J.Neal called the meeting to order at 7:00 p.m

Present: J. Neal, A. Kamran, J. Johnson, C. Trent, S. Binnington, C. Gagliano, R. Hunt,

Absent: G. Cruz, M. Gillette

5 staff members were present.

1 member of the public was present.

**II. Remarks from the Audience: None**

**III. APPROVAL OF THE MINUTES OF THE March 15, 2018 MEETING**

J. Johnson made a motion to approve the Minutes of the March 15, 2018 meeting, seconded by C. Trent. The vote was unanimous and the motion carried.

**IV. Report of the Treasurer**

**A. Balance Sheets**

1. General Fund - \$2,791,758.34
2. Endowment Fund - \$6,934.04
3. Capital Fund - \$408,907.83

**B. Operating Warrants**

J. Neal stated that the treasurer's report be placed on file for audit.

**V. Report of the Administrators**

The Children's room will reopen the 2<sup>nd</sup> week of May. The Friends book sale was very successful and they used some of the proceeds to buy art work for the Children's room.

- C. Trent made a motion to approve the Report of the Administrators, seconded by J. Johnson. The vote was unanimous and the motion carried.

**VI. Report of the Committees: None**

- A. Budget & Finance- None
- B. Buildings & Grounds- None
- C. Personnel- None
- D. Community Affairs- None
- E. Hubbard Fund- None
- F. Long Range Planning- None

- G. Nominating Committee- The nominating committee will meet on May 8<sup>th</sup> at 6:15.

**VII. Old Business - None**

**VIII. New Business**

- A. Eliminating Fines on Children's and Young Adult Materials- discussion

Kristina Sembler proposed that the library stop collecting overdue fines on Children's and Young Adult materials.

R. Hunt made a motion to stop collecting overdue fines for all materials from age birth to 18 years, seconded by A. Kamran. The vote was unanimous and the motion carried.

- B. Closing for Veterans Day

- C. Trent made a motion, seconded by J. Johnson to close the Library in observance of Veterans Day. The vote was unanimous and the motion carried.

**D. Hubbard Fund Request-**

The Hubbard fund pays for the prizes for the Adult summer reading program.

A. Kamran made a motion, seconded by R. Hunt to approve the proposal the Hubbard Fund Request. The cost will not exceed \$800.00. The vote was unanimous and the motion carried.

**E. Proposal for Audit from Baldessari & Coster.**

A. Kamran made a motion, seconded by S. Binnington to approve the proposal from Baldessari & Coster for the annual audit at a cost that will not exceed \$9,950.00. The vote was unanimous and the motion carried.

**F. HVAC Repair-**

A. Trent made a motion, seconded by S. Binnington to approve Inter-County Mechanical to repair two air handlers at a cost of \$4,223.85. The vote was unanimous and the motion carried.

**IX. Other- None**

**X. Remarks from the Audience - None**

**XI. Executive Session**

**XII. Adjournment-**

R. Hunt made a motion, seconded by J. Johnson to adjourn the meeting at 7:35 pm. The vote was unanimous and the motion carried.