

**South Country Library
BOARD OF TRUSTEES MEETING
January 18, 2018
MINUTES**

I. CALL TO ORDER

J. Neal called the meeting to order at 6:17 p.m

Present: J. Neal, A. Kamran, J. Johnson, C. Trent, S. Binnington, G. Cruz- arrived at 6:30, C. Gagliano, R. Hunt – arrived at 7:00, M. Gillette

Absent:

Administrators: K. Sembler, P. O’Leary

5 staff members were present.

1 member of the public was present.

II. Executive Session-

J. Johnson made a motion, seconded by M. Gillette to enter into executive session at 6:18 pm to discuss to discuss the employment history of an employee. The motion carried unanimously.

The meeting was adjourned to regular session at 6:35 pm.

III. Remarks from the Audience: None

IV. APPROVAL OF THE MINUTES OF THE December 21, 2017 MEETING

A. Kamran made a motion to approve the Minutes of the December 21, 2017 meeting, seconded by M. Gillette. The motion carried unanimously.

V. Report of the Treasurer

A. Balance Sheets

1. General Fund - \$1,847,5597.67

2. Endowment Fund - \$6,631.94

3. Capital Fund - \$408,807.00

B. Operating Warrants

J. Neal stated that the treasurer's report be placed on file for audit.

VI. Report of the Administrators

The parents of Kreamer Street School ENL (English as a New Language) were invited to the library for a tour, an explanation of relevant services and the opportunity to register for a library card. This will be an ongoing program to all schools. Ashley Culoso, a social worker intern, is now available to assist community members with referrals for; mental health, substance abuse, and many other support groups. She is also trained and certified in crisis intervention. Plans to celebrate "National Library Week" in April are being discussed.

C. Trent made a motion to approve the Report of the Administrators, seconded by S. Binnington. The motion carried unanimously.

VII. Report of the Committees:

A. Budget & Finance- None

B. Buildings & Grounds- None

C. Personnel-

A. Kamran made a motion to approve the Director's Evaluation, seconded by M. Gillette. The vote was 6 Yes and 2 opposed. (G. Cruz, C. Trent). The motion carried.

D. Community Affairs-

A. Kamran and M. Gillette attended a Library Board training at Longwood Library sponsored by SCLS. The PowerPoint presentation by K. Verbese will be sent to all Board members. The South Country school district was gifted a school bus to be used as a mobile library for the community. Brookhaven Library and South Country Library are involved in contributing ideas for this mobile library.

E. Hubbard Fund- None

F. Long Range Planning-None

G. Nominating Committee- None

J. Neal spoke to G.Cruz about his missing 3 consecutive Board meetings. She tabled a motion asking for his removal from office by the majority vote of the Board.

VIII. Old Business:

A. Changing the dates of the Board Meetings

No discussion - Tabled indefinitely

IX. New Business

A. Children's Room Update –

On January 8th there was a flood in the children's room which was caused by a faulty sprinkler. The extensive damage included DVDs, books, furniture, toys, carpeting, ceiling tiles and shelving. It was not weathered related. The insurance adjuster has stated that the library is 100% covered. The restoration company has worked to save as much of the rooms contents as possible. The Large Print room will temporarily house the children's collection. Work on the children's room will be starting immediately with a goal to open as quickly as possible.

X. Other-

Getting additional Wi-Fi Hotspots were discussed. Work on the outside arch will commence in the Spring.

XI. Remarks from the Audience - None

XII. Adjournment

M. Gillette made a motion, seconded by A. Kamran to adjourn the meeting at 7:28 p.m. The motion carried unanimously.