

**South Country Library  
BOARD OF TRUSTEES MEETING  
February 15, 2018  
MINUTES**

**I. CALL TO ORDER**

**J. Neal called the meeting to order at 7:04p.m**

**Present: J. Neal, A. Kamran, C. Trent, S. Binnington, G. Cruz, C. Gagliano, R. Hunt (arrived late), M. Gillette**

**Absent: J. Johnson**

**4 staff members were present.**

**0 members of the public were present.**

**II. Remarks from the Audience: None**

**III. APPROVAL OF THE MINUTES OF THE January 18, 2018 MEETING**

**G. Cruz made a motion to approve the Minutes of the January 18, 2018 meeting, seconded by A. Kamran. The motion carried unanimously.**

**IV. Report of the Treasurer**

**A. Balance Sheets**

- 1. General Fund - \$1,643,666.86**
- 2. Endowment Fund - \$6,632.48**
- 3. Capital Fund - \$408,841.73**

**B. Operating Warrants**

**J. Neal stated that the treasurer's report be placed on file for audit.**

**V. Report of the Administrators**

**Children's room ceiling repair is finished, carpet has been ordered, painting is almost completed, and work on heating unit will begin shortly. All claims have been given to insurance adjuster. Approximate reopening of children's room is 2**

months. Rotary club and Bellport Village met to partner with the Library for a program called "Music Mends Minds".

S. Binnington made a motion to approve the Report of the Administrators, seconded by C. Trent. The vote motion carried unanimously.

**VI. Report of the Committees:**

- A. Budget & Finance- None
- B. Buildings & Grounds- None
- C. Personnel- None
- D. Community Affairs- South Country Community Conference distributes flyers from other organizations to the community.
- E. Hubbard Fund- None
- F. Long Range Planning- None
- G. Nominating Committee- None

**VII. Old Business**

- A. Ethics statement follow- up discussion. The Ethics Statement and the Conflict of Interest policy will be combined into one policy. Policy to be presented at the next Board meeting.

**VIII. New Business - None**

- IX. Other-** A question was asked if civil service test and class can be offered in the Library. The Library offers test book examples. Suffolk Community Conference asked for "Coffee with a Cop" to be brought to the South Country Library. Canasta club will now start at 12:00. Fundraising committee will meet at 6:15 on Thursday, March 15<sup>th</sup>.

- X. Remarks from the Audience - None**

**XI. Adjournment**

- A. Kamran made a motion, seconded by M. Gillette to adjourn the meeting at 7:50p.m. The motion carried unanimously.