

**South Country Library
BOARD OF TRUSTEES MEETING
July 20, 2017
MINUTES**

I. CALL TO ORDER

R. Hunt called the meeting to order at 7:02 p.m

J. Neal arrived later to continue the meeting.

Present: J. Neal, A. Kamran, J. Johnson, C. Trent, C. Gagliano, R. Hunt, M. Gillette, S. Binnington

Absent: G. Cruz

Staff/Audience: K. Sembler, P.O'Leary, C. Stucko, K. Kellenberger, D. Iadicicco

II. Remarks from the Audience: none

III. APPROVAL OF THE MINUTES OF THE June 15, 2017 MEETING

A. Kamran made a motion to approve the Minutes of the June 15, 2017 meeting, seconded by M. Gillette. The vote was unanimous.

IV. Report of the Treasurer

A. Balance Sheets

- 1. General Fund- \$1,860, 164.75**
- 2. Endowment Fund - \$975.03**
- 3. Capital Fund - \$408,600.95**

B. Operating Warrants

R. Hunt stated that the treasurer's report be placed on file for audit.

V. Report of the Administrators

Blood Drive was very successful. Fireplace Café has been well received with many compliments from the patrons and staff. Cost of project came under budget. The Library website has a new design. Friends of the library have approved their

mission statement. Little Free library will be at Open Door Church and St. Joseph's Church the Worker location is being considered.

J. Johnson made a motion to approve the Report of the Administrators, seconded by M. Gillette. The vote was unanimous.

VI. Report of the Committees:

A. Budget & Finance-None

B. Buildings & Grounds- None

C. Personnel-None

D. Community Affairs-None

E. Hubbard Fund-None

F. Long Range Planning- A. Kamran brought up the possibility of buying the property at 28 Station Road for a Young Adult Center and additional library parking. Further discussion and research to follow.

G. Nominating Committee- None

VII. Old Business - None

VIII. New Business

A. Hubbard Request

C. Trent made a motion, seconded by M. Gillette to approve the use of Hubbard funds to purchase prizes for Bellport Day. The cost will not exceed \$150. The vote was unanimous.

B. IT Infrastructure Presentation – Dominic discussed how the library is connected to SCLS- Data base, Library catalog, Sierra etc. Tablets were shown to the Trustees in response to their request to go paperless with regards to the monthly Board packet. New Security camera lines are being run.

C. Renewal of the HVAC Service Contract-

A. Kamran made a motion, seconded by S. Binnington to approve the renewal of the HVAC Service Contract with Inter-Country at the same cost as last year. The vote was unanimous.

D. Review and Approve New Public Access to Records Policy-

S. Binnington made a motion, seconded by J. Johnson to approve the new Public Access to Records Policy.

IX. Other- National Night Out will be held at Martha Ave. Park on August 1st at 6:00.

S. Binnington made a motion to change the name of the Fireplace Café to Fireside Café, seconded by C. Trent. The vote was unanimous.

X. Remarks from the Audience - None

XI. Executive Session

XII. Adjournment

A. Kamran made a motion, seconded by M. Gillette to adjourn the meeting at 8:59 p.m. The vote was unanimous.