

South Country Library
BOARD OF TRUSTEES MEETING
September 17, 2015
MINUTES

I. CALL TO ORDER

_____ called the meeting to order at 7:45 pm

Present: J. Neal, A. Kamran, ~~A. Gazzola~~, W. Klaiber, ~~J. Long Merrill~~, A. Graham,
G. Cruz, C. Gagliano

Staff/ Audience: A. Hoya

II. REMARKS FROM AUDIENCE:

Albert Costa, CPA reviewed our audit and highlighted areas of interest. Library is in good financial standing and does well with financial procedures of split responsibilities. J. Neal & G. Cruz made a motion to approve financial report and approved unanimously.

III. APPROVAL OF PREVIOUS MONTHS MINUTES

A. Kamran made a motion to approve the minutes of the August 20, 2015 meeting with a correction of general fund balance of 1,133,007.13 seconded by G. Cruz. The vote was unanimous. Report shall be signed by President and placed in file for audit.

IV. TREASURER' REPORT

A. BALANCE SHEETS

1. GENERAL FUND _____\$3,438,342.56
2. ENDOWMENT FUND _____\$37,914.08
3. CAPITOL FUND _____\$433,187.72

B. OPERATING WARRANTS A. Kamran stated that the reports should be placed on file for audit

V. DIRECTOR'S REPORT J Neal made a motion to approve the report and seconded by W. Klaiber. Vote was unanimous. Report shall be placed in file for audit.

VI. COMMITTEES REPORTS

A. BUDGET & FINANCE A. Graham is scheduling a meeting for development of budget. She asked for Board incentives for the future to plan for long range planning.

Fran Wiener, Mary Ann Rotsch & Maureen Howley came to the meeting to assist in explanation of the financial review. Fran suggested that a copy of the report

be available for staff to look at and explanation provided by Director or accounting staff.

Motion that excess Children's materials of \$12,000 not used in last year be placed in a separate line item for future children's acquisitions after renovation of Children's department. J Neal made a motion seconded by W. Klaiber and passes unanimously.

B. BUILDING & GROUNDS Director suggests separate meeting of Building & grounds. WHOLE Board will meet in a work session on October 1, 2015 at 7pm.

C. PERSONNEL None

D. COMMUNITY AFFAIRS Director attending Community meetings

E. HUBBARD FUND None

F. LONG RANGE PLANNING None

G. NOMINATING COMMITTEE None

VII. OLD BUSINESS

A. _ Roof Repairs postponed until 10/1/2015

B. _ Landscaping Quotes postponed until 10/1/2015

C. _ Staff name tags & Shirts ordered

D. _ Lawn sprinkler contract & power washing postponed until 10/1/2015

VIII. NEW BUSINESS

A._ Resolution to increase Credit Card, change to Rewards card add Anne's name on accounts, Permission for safe deposit box with signers, A. Hogya,

C. Stucko & A. Graham

Motion by A. Kamran seconded by M Cavaleri passed unanimously

Permission for safe deposit box with signers, A. Hogya, C. Stucko & A. Graham

IX. OTHER

X. **AUDIENCE REMARKS** Technical staff reported that Linda M has had a new computer and larger screen given to her and Helen Keller has come on site for expert advice. She is able to work more productively.

XI. EXECUTIVE SESSION

XII. **ADJOURNMENT** W. Klaiber made a motion, seconded by J. Neal to adjourn the meeting at 8:50 pm. The vote was unanimous.