

**South Country Library
BOARD OF TRUSTEES MEETING
May 19, 2016
MINUTES**

I. CALL TO ORDER

A. Kamran called the meeting to order at 7:00 p.m.

**Present: J. Neal, A. Kamran, J. Johnson, ~~W. Klaiber~~, J. Long
Merrill, A. Graham, ~~G. Cruz~~, C. Gagliano, R. Hunt**

Absent: G. Cruz, W. Klaiber

Staff: A. Hogle, K. Sembler, S. McDonald

**Audience: Peter Montana, Eve Sokol with Carol Kolar and Bill
Kokell**

II. Remarks from the Audience:

**Speaker from Reliance Mechanical – Peter Montana Peter gave a
through explanation of the problems with the HVAC system and
his recommendations to solve the issues. To be discussed further.**

**Eve Sokol – Peace Group & Memorial Day Dedication. The group
will provide readings and music for the ceremony. They installed the
peace pole during the meeting saving the excess dirt for flowers
plantings. Planting to be done by J. Neal & J. Johnson**

III. APPROVAL OF THE MINUTES OF THE April 2016 MEETING

Corrections

**A. Graham made a motion to approve the Minutes of the April 21,
2016 meeting, seconded by J. Neal. The vote was unanimous.**

**Oath of Office was recited and signed by J. Neal, J. Johnson & R.
Hunt.**

IV. Report of the Treasurer

A. Balance Sheets

- 1. General Fund.....\$1,892,978.76**
- 2. Endowment Fund.....\$38,164.07**
- 3. Capital Fund.....\$421,437.66**

B. Operating Warrants

There was a discussion on the use of credit cards and gift cards. Anne will contact Al Coster for clarification.

- A. Kamran stated that the treasurer's report be placed on file for audit.**

V. Report of the Director and departments

Director discussed the need to hold committee meetings following the Sunshine Law guidelines. All information was checked with the 2015 Trustees Manual and K. Verbese at Suffolk Cooperative Library System. He said since we try to follow the higher standard of service, we should apply it across all activities. Committee meeting should be repeated for this month.

J. Neal made a motion to approve the Report of the Director, seconded by J. Johnson. The vote was unanimous.

VI. Report of the Committees

A. Budget & Finance- meeting May 27 at 6pm to discuss credit card proposals.

B. Buildings & Grounds- May 4 meeting discussed various projects. Carbon Monoxide detectors to be install as required by law. Ask Reliance Mechanical to attend Board meeting. Other projects held off until next meeting.

C. Personnel

D. Community Affairs-

E. Hubbard Fund- request from the Young Adult Department for Bellport Day. Committee to meet on June 8 at 7pm.

F. Long Range Planning-

G. Nominating Committee- May 2 meeting to be rescheduled until June 8 at 7pm.

VII. Old Business

VIII. New Business-

Paint Night June 23, 2016 Fundraiser - \$45.00 per person with \$15.00 coming back to the library. There were mixed opinions on the topic.

There were questions on how fundraising should be developed and by who. More research will be done as to the role of the Director, Board, Staff and Friends group for Association Libraries and for the purpose of the fundraiser.

A motion was made to have it by A. Graham and seconded by J. Neal. Motion was defeated.

Proposed Slate of Officers & Elections postponed until June meeting due to concerns of open meeting policies.

IX. Other-

X. Closing Remarks from the Audience

XI. Adjournment

J. Neal made a motion, seconded by A. Graham to adjourn the meeting at 8:45 p.m. The vote was unanimous.

Executive Session

A. Kamran called the Executive Session to order at 9:00 p.m.

Discussion of Personnel

J. Neal made a motion, seconded by A. Kamran to adjourn the meeting at 9:37 p.m. The vote was unanimous.