

**South Country Library**  
**BOARD OF TRUSTEES MEETING**  
**February 16, 2017**  
**MINUTES**

**I. Call to order**

G. Cruz called the meeting to order at 7:06 pm.

Present: J. Neal, A.Kamran, W. Klaiber, J. Long Merrill, G. Cruz, R. Hunt

Absent: J.Johnson, A.Graham, C. Gagliano

Staff/ Audience: K. Sembler, P. O'Leary, Fran Weiner. Kathleen Kellenberger, Bill Rignola

**II. Remarks from the Audience: None**

**III. Approval of Minutes of the January 19, 2017 Meeting**

J. Long Merrill made a motion to approve the Minutes of the January 19, 2017 meeting, seconded by R. Hunt. The vote was unanimous.

**IV. Report of the Treasurer**

A. Balance Sheets

1. General Fund \$1,288,483.76
2. Endowment Fund \$38,290.81
3. Capital Fund \$412,403.53

B. Operating Warrants

G. Cruz stated the treasurer's report be placed on file for audit.

**V. Report of the Administrators**

We are reorganizing the library policy manual. The first Friends of the Library meeting went well. Kristina and Patrick spent time working on a Browsing Room remodel.

J.Neal made a motion to approve the Report of the Administrators, seconded by R. Hunt. The vote was unanimous.

## **VI. Report of the Committees**

- A. Budget & Finance-none
- B. Buildings & Grounds- Met on Feb. 7<sup>th</sup> to discuss the Browsing Room Remodel.
- C. Personnel-none
- D. Community Affairs-none
- E. Hubbard Fund-none
- F. Long Range Planning-none
- G. Nominating Committee-none

## **VII. Old Business**

### **A. Constituent Services- Croci**

A.Kamran made a motion to approve allowing elected officials to offer Constituent Services in the Library seconded by J. Neal. Ayes: W. Klaiber, A. Kamran, J. Neal, G. Cruz. Nays: R. Hunt and J. Long Merrill. The motion carried.

### **A. Sunday Closure- The Sunday before Memorial Day.**

A.Kamran made a motion, seconded by J. Neal to close the Sunday before Memorial Day. Ayes: J. Neal, A. Kamran, W.Klaiber, R. Hunt. Nays: G. Cruz, J. Long Merrill. The motion carried.

## **VIII. New Business**

### **A. Browsing Room Remodel**

J. Long Merrill made a motion, seconded by A. Kamran to proceed with a Browsing Room Remodel Project, the cost to not exceed \$40,000 if we use the original proposals with no add-ons. The vote was unanimous.

**IX. Other-** The March/April Newsletter will be coming with some changes and new colors. The Library wrote a successful grant for \$1760.73. for ipads. SCEF will fund it. Staff will continue to monitor the need for a weekend security guard.

**X. Remarks from the Audience**

**XI. Executive Session**

**XII. Adjournment**

J. Long Merrill made a motion, seconded by A. Kamran to adjourn the meeting at 7:45pm. The vote was unanimous.