

**South Country Library
BOARD OF TRUSTEES MEETING
August 20, 2015
MINUTES**

I. CALL TO ORDER

A Kamran called the meeting to order at 7:30 p.m

Present: J. Neal, A. Kamran, M. Cavaleri, W. Klaiber, J. Long Merrill, A. Graham, G. Cruz, C. Gagliano

Absent: A. Gazzola

Staff/Audience: A. Hogya, Haunting for a Cause, Bill Rignola

- II. Remarks from the Audience: Haunting for a Cause, Joshua Cohen, Megan Uhrie, Jamison Leach. Group wants to raise money for St Judes hospital by expanding their Haunted House and hold a race and becoming a Non Profit. Board members offered suggestions on how to proceed to enlarge group and become a non-profit. Bill Rignola, General Contractor explained the problems with water damage to roof, windows and building. He found clogged gutters, nail holes in roof pigeons hitting roof. He will submit a more detailed report to the Director**

III. APPROVAL OF THE MINUTES OF THE July 16, 2015 MEETING

J. Neal made a motion to approve the Minutes of the July 16, 2015 meeting, seconded by W. Klaiber. ~~The vote was unanimous.~~ J. Long Merrill abstained as she was not present at the last meeting

- IV. Report of the Treasurer A. Graham is developing additional information & charts to aid in the understanding of the budget.**

A. Balance Sheets

- 1. General Fund \$1,133,00**
- 2. Endowment Fund \$37,812.47**
- 3. Capital Fund \$433,169.32**

B. Operating Warrants

- A. Kamran stated that the treasurer's report be placed on file for audit.**

- V. Report of the Director
See attached**

J. Neal made a motion to approve the Report of the Director, seconded by C Gugliano. The vote was unanimous.

VI. Report of the Committees

- A. Budget & Finance- no report**

- B. Buildings & Grounds- G. Cruz has asked several landscapers for bids for the exterior maintenance**
- C. Personnel- under Executive Session A. Kamran & J. Neal made a motion to approve 1% raise on top of the 1% raise the employees received at the start of the fiscal year. It was unanimously approved.**
- D. Community Affairs- Farmers Market under new business**
- E. Hubbard Fund- no report**
- F. Long Range Planning- no report**
- G. Nominating Committee- no report**
- VII. Old Business- School District Contract**
 - A. Graham made a motion, seconded by G. Cruz to approve the School District Contract.**
- VIII. New Business- Farmers Market Gino sent out emails for interested parties to attend Board meeting. No one came. Postpone Farmers market until more information and participants. Board members ask to be cc'd on all emails to keep information current to all. Staff shirts for dress down Fridays. Michelle made motion and A. Kamran seconded to purchase one LL Bean Polo shirt for staff, not pages. To wear anytime. If staff wants to wear jeans on Friday, must wear polo shirt. Vote was unanimous.**
- IX. Other-**
- X. Remarks from the Audience**
- XI. Executive Session Mayor's office called about whether we need permission to hold a Farmers market on Library Grounds**
- XII. Adjournment**

J. Neal made a motion, seconded by A. Kamran to adjourn the meeting at 9:35 p.m. The vote was unanimous.