

**South Country Library  
BOARD OF TRUSTEES MEETING  
October 19, 2017  
MINUTES**

**Audit Presentation by Baldessari & Coster Accountants**

**I. CALL TO ORDER**

J. Neal called the meeting to order at 7:45 p.m

Present: J. Neal, A. Kamran, J. Johnson, R. Hunt (arrived late), C. Trent

Absent: S. Binnington, M. Gillette, G. Cruz, C.Gagliano

Staff/Audience: K. Sembler, P. O'Leary, F. Wiener, C. Stucko, D. Iadicicco

**II. Remarks from the Audience: none**

**III. APPROVAL OF THE MINUTES OF THE September 21, 2017 MEETING**

A. Kamran made a motion to approve as amended the Minutes of the September 21, 2017 meeting, seconded by C. Trent. The vote was unanimous.

**IV. Report of the Treasurer**

**A. Balance Sheets**

1. General Fund \$1,319,824.53
2. Endowment Fund \$5,859.71
3. Capital Fund \$408,703.97

**B. Operating Warrants**

J. Neal stated that the treasurer's report be placed on file for audit.

**V. Report of the Administrators**

**We participated in the Great Giveback, two Little Free Libraries have been installed, and there is an upcoming Thanksgiving Potluck event.**

**J. Johnson made a motion to approve the Report of the Administrators, seconded by C. Trent. The vote was unanimous.**

**VI. Report of the Committees**

- A. Budget & Finance- Audit presentation**
- B. Buildings & Grounds- no report**
- C. Personnel- A. Kamran made a motion, seconded by C. Trent to approve evaluation forms for Director and Assistant Director. The vote was unanimous. Leave completed evaluations at the Circulation desk by November 2. Personnel Committee will be meeting on November 9 at 6:15.**
- D. Community Affairs- no report**
- E. Hubbard Fund- no report**
- F. Long Range Planning- no report**
- G. Nominating Committee- no report**

**VII. Old Business-**

- A. Tablets- we will go paperless for the November 16 meeting. Dominick will give an overview of the Acer Tablets.**
  
- B. Changing Board Meetings to Another Date- Tabled until January 2018 meeting.**

**VIII. New Business-**

**A. Confidentiality Policy**

**C.Trent made a motion, seconded by A. Kamran to approve the NEW Confidentiality policy. The vote was unanimous.**

**B. Equal Employment Opportunity Policy**

**J. Johnson made a motion, seconded by C. Trent to approve the NEW Equal Employment Opportunity Policy. The vote was unanimous.**

**IX. Other-**

**X. Remarks from the Audience- none**

**XI. Executive Session**

**XII. Adjournment**

**C. Trent made a motion, seconded by A. Kamran to adjourn the meeting at 8:30 p.m. The vote was unanimous.**