

**South Country Library
BOARD OF TRUSTEES MEETING
June 15, 2017
MINUTES**

I. CALL TO ORDER

J.Neal called the meeting to order at 7:05 p.m

Present: J. Neal, A. Kamran, J. Johnson, C. Trent, S. Binnington, G. Cruz, C. Gagliano, R. Hunt, M. Gillette

Absent:

Staff/Audience: K. Sembler, P.O’Leary, F. Wiener

II. Welcome New Trustees- Martha Gillette, Cameron Trent

- A. Oath of Office**
- B. Signing of the Conflict of Interest Form**
- C. Ethics Statement Signing**

III. Committee Assignments

- A. Budget & Finance – added C. Trent**
- B. Buildings & Grounds – added M. Gillette**
- C. Personnel- added C. Trent**
- D. Community Affairs - added G. Cruz, M. Gillette**
- E. Long Range Planning**
- F. Hubbard Fund – added M. Gillette, R. Hunt, S. Binnington**
- G. Nominating Committee**

IV. Remarks from the Audience: - None

V. APPROVAL OF THE MINUTES OF THE May 18, 2017 MEETING

G.Cruz made a motion to approve the Minutes of the May 18, 2017 meeting, seconded by A. Kamran. The vote was unanimous.

VI. Report of the Treasurer

A. Balance Sheets

1. General Fund - \$1,974,889.87
2. Endowment Fund - \$9,974.18
3. Capital Fund - \$408,567.37

B. Operating Warrants

J. Neal stated that the treasurer's report be placed on file for audit.

VII. Report of the Administrators

Annual outdoor concert was the biggest success ever including over 300 people. Friends of the Library meet 2nd Wednesday of every month at 7:00. Their mission statement was discussed and will be voted on at the June meeting. The first fundraiser is a Book Sale on Labor Day weekend. A student scholarship from the Friends group was discussed. July 29th, Bellport Day, a table with the Friends group will be set up to recruit members. A converter from VHS-DVD has been purchased and patrons can sign out. A tech cart for the maker space has been established and a fiber cart and arts and crafts carts will be added in the future. A new security guard was added for weekends and during the week as a fill in. A blood drive will be held on July 7th from 1-7pm. All donors will receive vouchers for Mets games. Miramar Beach community is interested in locating a Library Free Library and request to include Spanish books. Open Door Church is another possible site.

J. Johnson made a motion to approve the Report of the Administrators, seconded by G. Cruz. The vote was unanimous.

VIII. Report of the Committees:

- A. Budget & Finance- none
- B. Buildings & Grounds- none
- C. Personnel- none
- D. Community Affairs-

We discussed various civic and community organizational meetings that were attended by Trustees, in addition to issues that the community is facing.

- E. Hubbard Fund- none
- F. Long Range Planning-

A. Kamran requested a meeting on July 20, 2017 at 6:45.

G. Nominating Committee- none

IX. Old Business

Further investigation by roofer on the location of the building leaks. Further research is needed regarding changing the wood on the Library arch to vinyl.

X. New Business

A. Request to change date of Board meetings

G.Cruz made a motion to table discussion to change date of Board meetings, seconded by A. Kamran. The vote was unanimous.

B. Review and approve Public Relations Policy

C. Trent made a motion seconded by A. Kamran to approve the Public Relations Policy.

C. IT Infrastructure Presentation- Rescheduled for the July 20, 2017 meeting.

XI. Other-

A. Kamran made a motion to name the remodeled room Fireplace Cafe, seconded by C. Trent. The motion passed with 5 votes in favor.

XII. Remarks from the Audience - none

XIII. Executive Session

G.Cruz made a motion at 8:35 p.m. to enter executive session.

XIV. Adjournment

J. Johnson made a motion, seconded by M. Gillette to adjourn the meeting at 8:49 p.m. The vote was unanimous.