

South Country Library
BOARD OF TRUSTEES MEETING
March 17, 2016
MINUTES

I. CALL TO ORDER

A. Kamran called the meeting to order at 7:06 p.m.

Present: J. Neal, A. Kamran, J. Johnson, M. Cavaleri, W. Klaiber, J. Long Merrill,
A. Graham, G. Cruz

Absent: C. Gagliano

Staff: A. Hogle, P. O'Leary, K. Sembler

Audience: Leslie O'Connor, Bellport Village Trustee

II. Remarks from the Audience: Leslie is here to help with any questions regarding the proposed fundraising race.

III. Approval of the Minutes of the December 2015, January & February 2016 meetings postponed until April meeting pending corrections.

Any corrections to be sent to Anne for previous three months. Minutes will be sent out 2 weeks before Board meeting so corrections can be made prior to being placed in Board packs.

IV. Report of the Treasurer

A. Balance Sheets

1. General Fund...\$2,218,842.89
2. Endowment Fund...\$38,159.37
3. Capital Fund...\$423,184.58 - Server monies have been transferred from General Fund to Capital Fund.

There was a discussion of library funding. An analysis of our cash flow over a two year period was distributed with the treasurer explaining it. A motion was made by A. Graham to have two payments for next year, one in October and the final in March to reduce TAN interest costs and seconded by J Long-Merrill to divide the TAN payments into two payments for 2016-2017. The vote was unanimous.

The Treasurer expressed her concerns over the Caithness funding and its timing at the end of our budget year.

There was a discussion of Staff Appreciation Day and if the library is allowed to pay for it or have staff pay. Anne said as an Association Library we are allowed to fund the party and will continue to do so as a way of expressing our appreciation of the staff.

J. Neal made a motion for 2017 Staff Appreciation Day cost not to exceed \$700.00 and will come from budget line 0430D, seconded by W. Klaiber. The vote was approved by a vote of 7. Joanne Long-Merrill abstained.

B. Operating Warrants

A. Kamran stated that the treasurer's report be placed on file for audit.

V. Report of the Director and Departments

Department Reports

1. Circulation
2. Reference
3. Young Adults
4. Youth Services
5. Technical Services
6. Network Administrator

J. Neal made a motion to approve the Report of the Director, seconded by J. Johnson. The vote was unanimous.

VI. Report of the Committees

A. Budget & Finance- No

B. Buildings & Grounds- G. Cruz met with snow plow contractor to discuss a reduction in fees. A onetime reduction was given for \$1,250.00.

This is a one year contract and will be reviewed again for the following year after bids are solicited from vendors. A. Kamran suggested the library draw up a specific proposal for contractors to bid on in the future.

C. Personnel - No

D. Community Affairs- No

E. Hubbard Fund- No

F. Long Range Planning- No

G. Nominating Committee- No

VII. Old Business

VIII. New Business-

- A. Social Media Policy, Sexual Harassment, Sexual Abuse and Molestation policies were handed out and will be discussed next month.
- B. Bellport.com has asked the library to become a paid sponsor of the website at a cost of \$200.00 per month. A. Graham made a motion seconded by J. Long-Merrill to decline request. Vote was unanimous.
- C. Post Office has had some complaints of the handicap access sidewalk as a tripping problem. Anne will call Park Line to see if it can be reworked.
- D. The Library's HVAC is being investigated by two companies. Both will give an estimate to do a full study. Many problems have become obvious.
- E. Sink in handicap bathroom is pulling away from the wall. Anne is finding out if we can just replace the sink or if the bathroom has to become compliant to 2016 standards.
- F. Candidate biographies and election information to be put out on display.
- G. 5K race, fundraiser, New regulations have come from the Village in light of the previous two races and the way they were organized. There were concerns over safety issues. G. Cruz disputed several of the points brought up by Village Trustee Leslie O'Connor. The Village Board will not approve of a race with G. Cruz as the main organizer. Some of the issues brought up were the cleanup, financial accountability and final report along with safety issues and volunteer coverage and the short amount of time to organize the race. A. Graham made a motion to wait on further discussion until after the election. J. Neal seconded it. The vote was approved by a vote of seven. G. Cruz abstained.

IX. Other-

- x. Remarks from the Audience: Thoughts from Bellport Village Trustee O'Connor, Municipalities may not use taxpayer's money for any Holiday party.

XI. Adjournment

- A. Kamran made a motion, seconded by W. Klaiber to adjourn the meeting at 9:05 p.m. The vote was unanimous.