

South Country Library
BOARD OF TRUSTEES MEETING
February 18, 2016
Minutes

- I. CALL TO ORDER 7:00 pm
Present: J. Neal, A. Kamran, M. Cavaleri, W. Klaiber, J. Johnson, A. Graham, G. Cruz, C. Gagliano
Absent: J. Long Merrill
Staff/Audience: A. Hogle, K. Sembler, S. McDonald

II. REMARKS FROM THE AUDIENCE

- III. APPROVAL OF THE MINUTES of the January 21, 2016 meeting - postponed for corrections to be added after Board discussed needed corrections.

Approval of the minutes were tabled to the March meeting for approval after corrections were added.

IV. REPORT OF THE TREASURER

Snow plowing costs about \$30,000.00 were extremely high. Board discussed in length. The contractor did give a detailed contract to the Building Committee. G. Cruz will speak to him to see if there can be a reduction to the bill.

Added by Director was a new update on the Tax Anticipation. A meeting was held at the School District with Sam Gergis. He said that the district had calculated the interest payments incorrectly. The Library can expect a refund of approximately \$39,000.00 to reimburse for the last several years. The money is scheduled to be sent to us in June. The Director & Mr. Gergis discussed a two check payment for next year in alignment with the Brookhaven Library. A. Graham asked for a Cash flow forecast to be run in Quick Books.

A. Balance Sheets

1. General Fund.....\$2,211,595.65
2. Endowment Fund.....\$38,157.04
3. Capital Fund.....\$425,454.45

B. Operating Warrants

- A. Kamran stated that the treasurer's report be placed on file for audit.

V. REPORT OF THE DIRECTOR – Attached as well as departments.

A. Department Reports

1. Circulation
2. Reference
3. Young Adults
4. Children's
5. Tech Services
6. Network Administrator

G. Cruz made a motion to approve the Report of the Director, seconded by J. Neal. The vote was unanimous.

VI. REPORT OF THE COMMITTEES

- A. Budget & Finance - No
- B. Buildings & Grounds – No
- C. Personnel – No
- D. Hubbard Fund - No
- E. Long Range Planning -No
- F. Nominating Committee - No

VII. OLD BUSINESS

Peace Pole Languages – English, Spanish, sign language & May peace be in our communities.

Vote was unanimous

Security guard – hired

Henry started and shirts have been ordered. He shadowed Quincy for two days

5K Race – on going meetings with the Village. They have many concerns and asked if Director would talk to the Chamber of Commerce. Village wants Director to be point of contact and has not given us final costs of Code enforcement officers and garbage men.

VIII. NEW BUSINESS

1. New Trustee - Oath of Office- June Johnson was sworn in at the beginning of the meeting.
2. Snow plowing costs about \$30,000.00 were extremely high. Board discussed in length. The contractor did give a detailed contract to the Building Committee. G. Cruz will speak to him to see if there can be a reduction to the bill.
3. *A staff member approached A. Graham concerning the addition of a security podium. She brought the request to the board's attention, and A. Hoya said she would follow up with the member of the staff.*

- IX. OTHER – Committee assignments will be emailed to Board Members by the President.
A discussion was held about snow closings for the library. It is at the Director’s discretion but following the School District closings and Suffolk Cooperative Library System closings should be taken in to consideration. If an employee is injured driving to work, it is then considered a workman’s compensation injury, so this too must be considered for employee safety.
- X. REMARKS FROM THE AUDIENCE None
- XI. EXECUTIVE SESSION – discussion of personnel
- XII. ADJOURNMENT 8:15 pm