

**South Country Library
BOARD OF TRUSTEES MEETING
December 15, 2016
MINUTES**

I. Call to order

Gino Cruz called the meeting to order at 7:01pm.

Present: J. Neal, A.Kamran, J.Johnson, W. Klaiber, J. Long Merrill, A. Graham, G. Cruz, C. Gagliano, R. Hunt

Absent:

Staff/ Audience: K. Sembler, P. O'Leary

II. Remarks from the Audience:

None

III. Approval of Minutes of the November 17, 2016 Meeting

J. Neal made a motion to approve the Minutes of the November 17, 2016 meeting, seconded by J. Johnson. The vote was 7 ayes and 1 abstention.

IV. Report of the Treasurer

A. Balance Sheets

1. General Fund - \$1,649,394.28
2. Endowment Fund- \$38,280.85
3. Capital Fund - \$412,342.51

B. Operating Warrants

Gino Cruz stated the treasurer's report be placed on file for audit.

V. Report of the Administrators

K. Verbesev will be conducting a workshop on Robert's Rules of Order on Tuesday, March 7th from 6:30-8:00. Hoopla is now available for patrons to borrow 10 items per month of videos, music, TV shows, e-books, audio books, and comics. Sign up information is located on Library Web page as well as around the library. A Customer Service station is available for patrons to submit suggestions, complete monthly surveys, and sign up for library notifications. The Business Center has been updated with new machines which can fax, scan and photocopy. South Bay Art Association will hold a Holiday Fair in the Library. The library will receive \$10.00 charge per table to go for Career Counseling. Further exploration is going into the HVAC system in the children's room.

J. Johnson made a motion to approve the Report of the Administrators, seconded by W. Klaiber. The vote was unanimous.

VI. Report of the Committees

A. Budget & Finance - No

B. Buildings & Grounds - no

C. Personnel - No

D. Community Affairs - No

E. Hubbard Fund - No

F. Long Range Planning - No

G. Nominating Committee - No

VII. Old Business

A. Solar Light-A solar Light will be bracketed to the top of the pillar at the main entrance to the parking lot. A plaque to be added to pillar will read "In Memory of Library Trustee Anthony 'Tony' Gazzola."

Solar Light – A. Graham made a motion to approve installing a solar light on the pillar and provide a plaque not to exceed a total of \$200.00, seconded by J. Long Merrill. The vote was unanimous.

IIX. New Business

A. SCLS Budget Vote-

J, Neal made a motion, seconded by A. Kamran to approve the SCLS 2017-2018 budget. The vote was 7 ayes and 2 abstentions.

A recommendation was made to extend an invitation for K. Verbesev to come next year and explain the SCLS budget.

B. Sunday Closures- The Sunday before Memorial Day & Father's Day

Vote was tabled in order to perform a community survey regarding the Sunday before Memorial Day closure.

J. Neal made a motion, seconded by W. Klaiber to close on Father's Day. The vote was unanimous.

C. Hubbard Fund Request- J. Long Merrill made a motion, seconded by J. Johnson to approve using Hubbard Funds to pay a \$400.00 Friends of the Library startup fee. The vote was unanimous.

On February 8th an informational meeting to organize the Friends Group will be held by P. O'Leary. Friends Group is a separate, non-profit group that governs themselves. A form letter will be sent out to those residents who are not available to attend.

X. Other

XI. Remarks from the Audience - None

XIII. Executive Session - No

XIV. Adjournment

J. Long Merrill made a motion, seconded by A. Kamran to adjourn the meeting at 8:15pm. The vote was unanimous.